

AGENDA

Eau Claire County
Aging & Disability Resource Center Board

Wednesday, February 15, 2012, 4:00 pm
Eau Claire County Courthouse – Room 2550
721 Oxford Avenue, Eau Claire WI 54703

1. Call to Order
2. Public Comment
3. Review/Approval of January 18, 2012 Board Minutes/Discussion – Action *Handout #1*
4. Opportunity to Serve on Regional Long-Term Care Advisory Committee- Kathy Solberg, Regional ADRC Quality Specialist *Handout #2*
5. Review/Approval of recommending a review of the salary placement of the Options Counselor Supervisor position by the Human Resources Department for placement in salary range 815/Discussion – Action *Handout #3*
6. Review/ Approval of recommending a title change from Options Counselor Supervisor to ADRC Supervisor to the Committee on Human Resources/Discussion - Action
7. Committee Reports:
 - Transportation Coordination Advisory Committee- Cindi Haag *Handout #4*
 - Long Term Support Advisory Committee- Ardyth Krause
 - WI Council on Long Term Care Reform- Lauri Malnory *Handout #5*
8. Director Report- Dorothy Moen
 - Nutrition Program update
 - Update on transferring the Alzheimer's Family and Caregiver Support Program from Human Services to the ADRC *Handout #6*
 - Update on Care Transitions Program
 - Vouchers/Discussion *Handout #7*
9. Discuss Future Agenda Items –
March 21, 2012, April 18, 2012, May 16, 2012, June 20,2012, July 18, 2012,
August 15, 2012, September 19, 2012, October 17, 2012, November 21, 2012, December 19,
2012
10. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Aging & Disability Resource Center Board Meeting
January 18, 2012, 4:00 pm
Room 1640 Courthouse, Eau Claire WI

Members Present: Jason Endres, Cindi Haag Ardyth Krause, Debi Levin-Stankevich, Lauri Malnory, Sue Miller, Cheryl Stahl, Richard Ziemann

Excused: Len Deprey, Stella Pagonis

Absent: Gorden Steinhauer

Others Present: Jennifer Owen, DianaStenner, Dorothy Moen, Marlene Rud

Chair Miller called the meeting to order at 4:00 pm.

Public Comment – none

ADRC Board meeting minutes of December 14, 2011 reviewed. Motion by Ardyth Krause, second by Cindi Haag to approve. Motion carried.

Youth Transition Servies – Jennifer Owen. Reviewed display and handout outlining services for youth, families and educators to transition from youth to adult life. The Aging & Disability Resource Center of Eau Claire County collaborates with area schools and the Department of Human Services-Family Services Unit. Options Counselor, Sue O’ Branovich is the Transition Coordinator, representing Aging & Disability Resource Center. 3rd annual Youth Transition conference held at UWEC on January 4, 2012 attended by 450, 86% were students.

Family Care Enrollment Cap and services available to individuals not eligible for Family Care. – Jennifer Owen. Eau Claire County has not been impacted by the enrollment Cap as we continue to be able to enroll all individuals eligible for programs. Aging & Disability Resource Center Option Counselors meet with people being disenrolled from programs within 2 days and assist with appeals, choosing new programs, and understanding the implications and options available to them.

Cap as we continue to be able to enroll all individuals eligible for programs. Aging & Disability Resource Center Option Counselors meet with people being disenrolled from programs within 2 days and assist with appeals, choosing new programs, and understanding the implications and options available to them.

Care Transition Intervention Program – Jennifer Owen. Care Transition Program will be implemented February 2012. Care Transition Coach will work with Medicare beneficiaries after hospitalization, who are at high risk for re-admission. Program will start at Mayo Health Systems in February 2012 and Sacred Heart Hospital and hopefully St. Joseph’s Hospital in April 2012.

Contract to expand Care Transition Program to Chippewa County – Jennifer Owen. Contract is between Aging & Disability Resource Center of Eau Claire County and Chippewa County Aging & Disability Resource Center to provide Care Transition Intervention services to Chippewa County residents. Contract term March 1, 2012 through December 31, 2012. Motion by Cindi Haag, second by Debi Levin-Stankevich to approve. Motion carried.

Director Report – Dorothy Moen. Specialized Transportation bid received for Sunday transportation service. Reviewed handout on Nutrition Program Congregate and Meals on Wheels. Discussed the future ADRC space needs and proposed space, which are not adequate for current ADRC operation. The ADRC will have a satellite office at the Augusta Senior Center. An Options Counselor will be available at Augusta Senior Center 2 days per week, with walk in hours from 9 – 11 am. The 2013-2015 County Aging Plan process was discussed and reviewed ADRC vouchers.

Respectfully Submitted

Marlene Rud, ADRC Board Clerk

Chairperson

Agenda Topic for ADRC Governing/Advisory Board Meetings **Regarding Regional Long Term Care Advisory Committees**

Regional Quality Specialists will attend ADRC governing/advisory board meetings early in 2012 to discuss the Regional Long Term Care Advisory Committees.

Agendas for the governing board meetings should include the following:

Regional Long Term Care Advisory Committees

- Background: statutory authority, charge, and timeline for implementation
- Information learned from public forums in 2011
- Seeking input from customers and community members in preparation for the Regional Long Term Care Advisory Committee meeting
- For Board Action: Appointment of ADRC board members to Regional Long Term Care Advisory Committee

**Charge to the
Regional Long Term Care Advisory Committees
12-13-11**

CHARGE

To provide feedback and make recommendations to the Department of Health Services regarding the performance of the state's long term care programs, including managed care organizations, IRIS, aging and disability resource centers, and the adequacy of services, living arrangements and community resources needed by older persons and persons with physical or developmental disabilities.

ISSUES TO BE ADDRESSED

- How older people and people with physical or developmental disabilities have benefitted from Family Care, PACE, Partnership and IRIS.
- Suggestions for ways to improve the delivery of any of these long term care programs.
- Most challenging problems for older people and people with physical or developmental disabilities.
- Services, living arrangements or other supports needed by older people and people with disabilities that are either not available or in short supply in the local community or region.
- ADRC services which have been most helpful.
- Suggestions for improving ADRC services.
- Any recommendations about how to "stretch" the public dollar to serve more people or serve people better.

TIMELINE

- Convene Regional Long Term Care Advisory Committees in April and May, 2012
- Report to the Wisconsin Department of Health Services and the Wisconsin Council on Long Term Care in July, 2012

Regional Long-Term Care Advisory Committee Representation

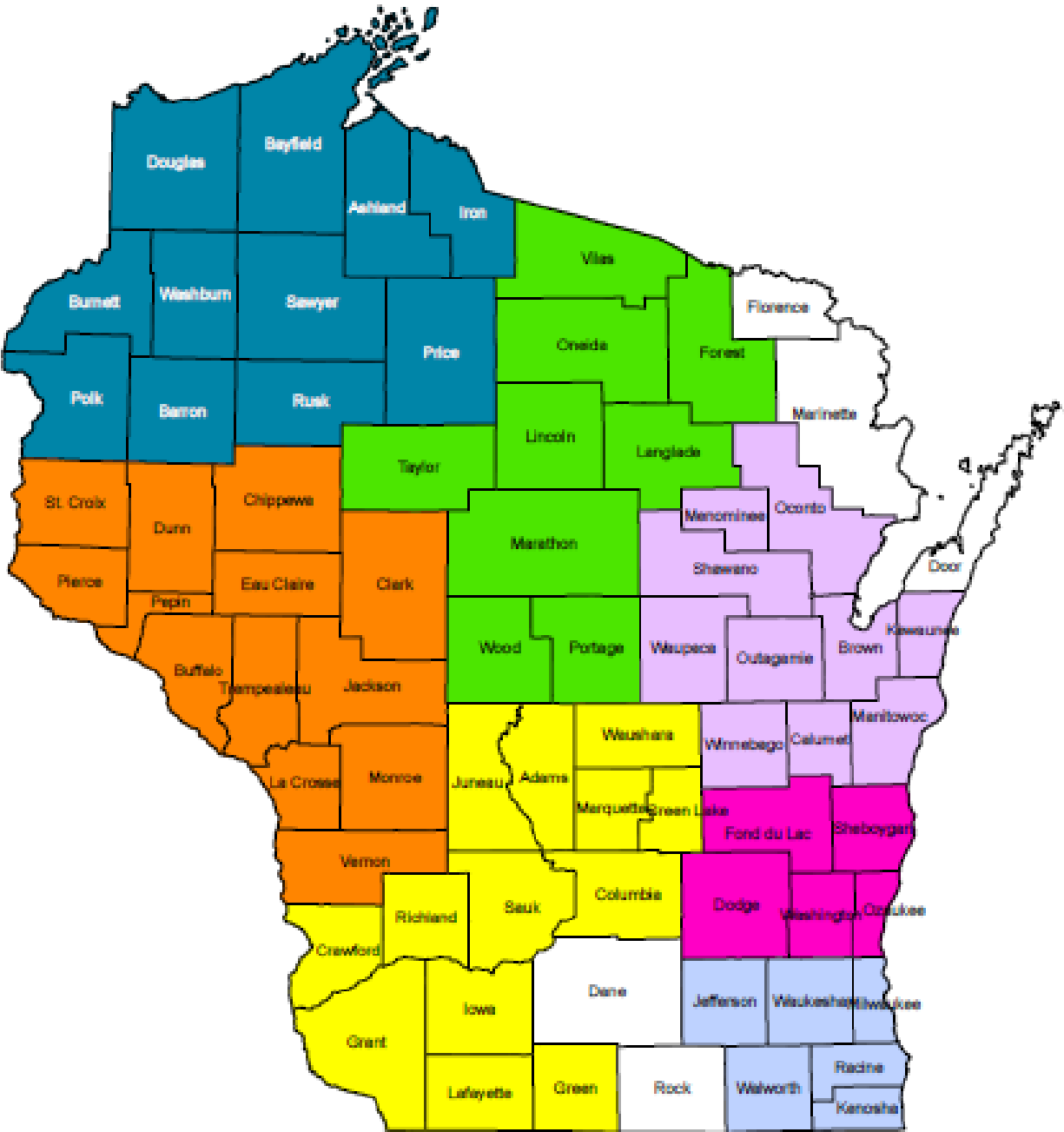
12-14-11

Each ADRC governing/advisory board is being asked to appoint representatives from its membership to a Regional Long Term Care Advisory Committee. The number and composition of representatives to be appointed is listed below. At least 50% of the members appointed by each ADRC board must be older persons or persons with a physical or developmental disability or their family members, guardians or other advocates. When more than one consumer representative is appointed, they should represent different target groups. If necessary, the Department will request that additional appointments be made to balance the representation of target populations on the advisory committees.

Region	ADRCs in Region	# ADRCs in Region	Recommended # of representatives appointed per ADRC board *	Minimum # representing target group per ADRC board
Northwest (Dark Blue)	Douglas Barron, Rusk, Washburn North Northwest	4	4-5	2-3
Western (Orange)	St. Croix Dunn Chippewa Pierce Eau Claire Buffalo, Clark, Pepin Trempealeau Western Wisconsin	8	3	2
North Central (Green)	Central Wisconsin Portage Northwoods	3	4-5	2-3
Northeast (Lavender)	COW Brown Winnebago Lakeshore Wolf River	5	3-4	2
East (Pink)	Fond du Lac Sheboygan Dodge Washington Ozaukee	5	3-4	2
Light Blue (Southeast)	Jefferson Waukesha Walworth Racine Milwaukee Kenosha	6	3-4	2
Southwest (Yellow)	Southwest-North Southwest-South Columbia Green Lake, Marquette, Waushara, Adams	4	4-5	2-3

* An ADRC may appoint no more than the maximum recommended number of representatives. ADRC boards that include tribal representation shall appoint one board member to the Regional Long Term Care Advisory Committee from each tribe represented. These appointments may exceed the numerical limits identified the above.

Proposed Regional LTC Advisory Committee Areas November, 2011



**Timeline for Implementing
Regional Long Term Care Advisory Committees**

12-13-11

Date	Activity
November 2011	DHS identifies the geographic areas to be represented by the Regional Long Term Care Advisory Committees, together with the number and composition of their membership.
December 2011	DHS provides information and instructions to ADRCs regarding the Advisory Committees and asks to have ORCD Regional Quality Specialists put on the agenda for the first governing board meeting in 2012.
Jan. - March 2012	RQS attend ADRC governing board meetings and provide background information. ADRC governing boards appoint members to the Regional LTC Advisory Committees, consistent with instructions from the Department.
Feb.–April 2012	Regional LTC Advisory Committee appointees and other ADRC governing board members collect information on how the long term care system is performing and on unmet needs in their communities and, if possible, discuss at a Governing Board Meeting.
March 2012	DHS invites one of the appointed members from each region to chair the Regional LTC Advisory Committee.
April - May 2012	Regional Long Term Care Advisory Committees convene. ORCD Regional Quality Specialists attend, observe and record findings and recommendations from the meetings. Representatives from planning committees in areas developing new ADRCs are invited to attend if they wish.
June 2012	ORCD staff prepares a report summarizing the issues identified and recommendations made by the Regional LTC Advisory Committees. Copies of the report are shared with the ADRCs, the Department, the Wisconsin Council on Long Term Care, and the Legislative Audit Bureau.
July 10, 2012	A panel of representatives from the Regional LTC Advisory Committees presents the results of their investigation, meetings, and recommendations to the Wisconsin Council on Long Term Care.

**Questions for ADRC Governing Boards to Use When Gathering Information
for the
Regional Long Term Care Advisory Committee Meetings**

- What are some of the most challenging problems for older people and people with physical or developmental disabilities?
- What services, living arrangements or other supports for older people and people with disabilities are either not available or in short supply in this area?
- Are you familiar with the aging and disability resource center?
 - If so, which ADRC services are most helpful?
 - Do you have any suggestions for improving ADRC services?
- Are you familiar with long term care programs like Family Care or IRIS? [And Partnership, if available in the ADRC's service area.]
 - - If so, how have older people and people with physical or developmental disabilities benefitted from these programs?
 - Do you have any suggestions for ways to improve any of these programs?
- Do you have any ideas about how to “stretch” the public dollar to help more people with long term care needs or to serve people better?

Date: February 9, 2012
Re: Request for position evaluation

The Options Counselor Supervisor position needs to be reviewed for establishing a more appropriate title and salary placement. This position has added job responsibilities that are not currently captured in the 2010 job description. In addition, since several of the added position responsibilities are not directly related to Options Counseling, the title no longer accurately describes this position’s level of responsibility within the department.

Responsibilities not included in present job description

- Responsible for department in ADRC Director’s absence.
- Supervision and management of all the ADRC’s evidenced-based prevention programs.
- Development, supervision and management of the ADRC’s care transition intervention program.
- Development and oversight of contractual agreements and memorandums of understanding.
- Development and oversight of short-term services program budget, contracts, and service authorizations.
- The required years of experience working with older adults was increased to three years.
- The required years of experience with the long-term care functional screen was increased to two years.

The job title should be changed from Options Counselor Supervisor to something that better defines this position’s current level of responsibility. The chart below lists titles for similar positions from other ADRCs.

<u>County</u>	<u>Job Description</u>	<u>Current Salary</u>
LaCrosse	ADRC Supervisor (1)	\$73,116
LaCrosse	ADRC Supervisor (2)	\$70,356
Kenosha	ADRC Manager	\$74,133
Washington	ADRC Supervisor	\$70,551
Walworth	ADRC Supervisor	\$70,491
Central Wisconsin- Marathon County	Director of Resource Center Services	\$67,098
Racine	Assistant Director	\$66,860
Barron	ADRC Supervisor	\$63,874
Brown	Assistant Director	\$63,796

**85.21 Transportation
2010 Final Budget by Project**

	<u>2010 Budget</u>	<u>YTD thru 12/31/10</u>	<u>% Used</u>
Project 1 - E.C. Transit/Tender Care			
<u>Contracted Services</u>			
Funds from annual allocation	192,154.00	158,657.73	82.57%
Funds from trust fund	0.00	0.00	0.00%
County match funds	41,317.00	41,317.00	100.00%
<u>Marketing</u>			
Funds from annual allocation	0.00	297.00	0.00%
TOTAL	233,471.00	200,271.73	85.78%

Project 2 - Volunteer Driver Program			
<u>Contracted Services</u>			
Funds from annual allocation	12,028.00	18,890.25	157.05%
Funds from trust fund	0.00	0.00	0.00%
County match funds	0.00	0.00	0.00%
TOTAL	12,028.00	18,890.25	157.05%

Project 3 - Fare Assistance			
<u>Fare Assistance</u>			
Funds from annual allocation	0.00	0.00	0.00%
<u>Marketing</u>			
Funds from annual allocation	0.00	0.00	0.00%
TOTAL	0.00	0.00	0.00%

TRUST FUND BALANCE AS OF 12/31/2010 = 90,860.58

PROJECT 1 - Number of rides = 25,060

PROJECT 2 - Number of rides = 1,224

**85.21 Transportation
2011 Final Budget by Project**

	<u>2011</u>	<u>YTD</u>	<u>%</u>
	<u>Budget</u>	<u>thru 12/31/11</u>	<u>Used</u>
Project 1 - E.C. Transit/Tender Care			
<u>Contracted Services</u>			
Funds from annual allocation	183,647.61	169,296.40	92.19%
Funds from trust fund	10,860.39	10,860.39	100.00%
County match funds	39,302.00	39,302.00	100.00%
<u>Marketing</u>			
Funds from annual allocation	2,000.00	2,000.00	100.00%
TOTAL	235,810.00	221,458.79	93.91%

Project 2 - Volunteer Driver Program			
<u>Contracted Services</u>			
Funds from annual allocation	17,889.00	17,160.65	95.93%
Funds from trust fund	13,600.00	13,600.00	100.00%
County match funds	3,511.00	3,511.00	100.00%
TOTAL	35,000.00	34,271.65	97.92%

Project 3 - Fare Assistance			
<u>Fare Assistance</u>			
Funds from annual allocation	1,899.31	1,981.36	104.32%
<u>Marketing</u>			
Funds from annual allocation	8,961.08	6,909.48	77.11%
TOTAL	10,860.39	8,890.84	81.86%

TRUST FUND BALANCE AS OF 12/31/2011 = 83,566.30

PROJECT 1 - Number of rides = 25,218

PROJECT 2 - Number of rides = 1,467

**85.21 Transportation
2012 Budget by Project**

	<u>2012 Budget</u>	<u>YTD</u>	<u>% Used</u>
Project 1 - E.C. Transit			
<u>Contracted Services</u>			
Funds from annual allocation	188,637.00		0.00%
Funds from trust fund	9,586.00		0.00%
County match funds	37,587.00		0.00%
<u>Marketing</u>			
Funds from annual allocation	5,000.00		0.00%
TOTAL	240,810.00	0.00	0.00%

Project 2 - Volunteer Driver Program			
<u>Contracted Services</u>			
Funds from annual allocation	-	-	-
Funds from trust fund	16,050.00		0.00%
County match funds	23,600.00		0.00%
	5,350.00		0.00%
TOTAL	45,000.00	0.00	0.00%

Project 3 - Fare Assistance			
<u>Fare Assistance</u>			
Funds from annual allocation	-	-	-
	5,000.00		0.00%
TOTAL	5,000.00	0.00	0.00%

Project 4 - Veterans Transp. & Community Living			
<u>Computer and Training Equipment</u>			
Funds from trust fund	-	-	-
	16,000.00		0.00%
TOTAL	16,000.00	0.00	0.00%

TRUST FUND BALANCE AS OF 12/31/2011 = 83,566.30

PROJECT 1 - Number of rides =

PROJECT 2 - Number of rides =

Wisconsin Council on Long Term Care

The mission of the Wisconsin Council on Long Term Care is to advise the Department of Health Services on the statewide implementation of Family Care for elderly people and adults with disabilities.

Charge to the Wisconsin Council on Long Term Care

Advise the Department of Health Services on long-term care reform efforts by:

- Overseeing the expansion of Family Care managed care organizations (MCOs), Aging and Disability Resource Centers (ADRCs), and the IRIS program; and
- Focusing on system and design issues especially on oversight of quality.

Council Members - 2012

1.	Beth Anderson The Laureate Group; WI Assisted Living Association	12.	Lauri Malnory Transition Coordinator, Eau Claire School District
2.	Karen Avery Independence First	13.	Barbara Peterson Aging and Disability Resource Center of the North
3.	Heather Bruemmer, Council Chair Board on Aging and Long Term Care	14.	Todd Romenesko Calumet County DHS
4.	Teri Buros Southwest Family Care Alliance	15.	Maureen Ryan Wisconsin Coalition of Independent Living Centers
5.	Devon Christianson Brown County Aging and Disability Resource Center	16.	John Sauer LeadingAge Wisconsin (formerly Wisconsin Association of Homes and Services for the Aging)
6.	Dana Cyra Community Care of Central Wisconsin	17.	David Scribbins Richland County Aging and Disability Board, Southwest Family Care Alliance Grievance & Appeal Committee
7.	Carol Eschner	18.	Stephanie Sue Stein Milwaukee County Department on Aging
8.	Caroline Feller Traumatic Brain Injury Council	19.	Beth Swedeen Board for People with Developmental Disabilities
9.	Tom Hlavacek Alzheimer's Association of Southeastern Wisconsin	20.	Judith Troestler Milwaukee County Commission on Aging
10.	Bob Kellerman Greater WI Agency on Aging Resources	21.	Kathleen Wichman AARP

11.	<p style="text-align: center;">Geri Lyday Milwaukee County Department of Health and Human Services</p>	22.	<p style="text-align: center;">Christine Witt Advanced Employment, Inc.</p>
-----	---	-----	--

Family Care Summary of Goals

Family Care is a common sense approach to reforming Wisconsin's long term care system. The goals of this reform are to make our system...

Responsive—give people better choices:

- Give people better choices about where they live and what kinds of services and supports they get to meet their needs. Let them manage their own services to the degree that they are willing and able.
- Organize services and money around individuals, not around service types. Case managers help each enrollee develop a personalized plan of supports that fits his or her needs, circumstances and preferences.
- Let people who want to work do so, getting the support they need while paying what they can for health and long term care.
- Keep the fee-for-service system as an option for those who choose not to enroll.
- Make sure people know about their choices when they are making critical long term care decisions—particularly when they are seeking admission to a nursing home or other residential facility.
- Give people some help before they become impoverished, but require everybody to contribute what they can to the cost of their care.

Reliable—and fair:

- Guarantee access to those with the highest needs and those already receiving nursing home or county-managed community services.
- Create Care Management Organizations that receive funding for every eligible person who chooses to enroll. Provide funding up front, in a per person per month payment, rather than in a fixed block grant.
- Design the payment to cover a flexible benefit covering everything from sidewalk shoveling to nursing home care, and everything in between. Make Community Options, Residential Options and Nursing Home Options available to everyone who enrolls.
- Let funding follow each person across service setting, county lines and time.
- Protect safety and rights.
- Assure that access, choice and quality are consistent from county to county.

Understandable—keep it simple:

- Develop "one-stop shopping" through Aging and Disability Resource Centers, where everybody can learn about community resources and government programs and get unbiased, professional advice about their options.
- Have fewer rules and fewer cracks to fall through. For those who choose to participate, collapse multiple programs and fragmented delivery systems—including Medicaid fee-for-service funds—into one funding stream.

Accountable:

- Manage for quality. Measure performance based on how well elderly people and people with disabilities do, not on how many units of service were provided.
- Instead of county mandates, let counties choose whether or not they want to participate in managing the new system.
- Transfer management tools to local care management organizations and hold them accountable for management of all long term care resources for their enrollees.
- Involve people with disabilities and elderly people at state and local levels of system design and direction.

Affordable—now and into the future:

- By 2040, Wisconsin's over 65 population will double and the over 85 group will triple. We currently spend \$1.5 billion on long term care—about 8% of the total state budget.
- Use existing resources more efficiently and effectively. On average, Wisconsin spends 50% more than the national average for each Medicaid-eligible elderly person. Eliminate the institutional bias and allow public funding to support the most effective setting for each person.
- Help people stay as independent as possible. Incorporate prevention efforts to avoid or postpone the need for long term care. Be ready with advice that can help people make their own resources last longer.
- Help individuals and families identify community resources. Provide just the right amount and kind of paid services and supports in the right place, at the right time.
- Reduce our reliance on services that are more medical, professional and/or restrictive than people want or need. Given real choices, people usually choose less formal and less expensive supports to meet their needs.

Alzheimer's Family and Caregiver Support Program (AFCSP)

Grant from the Office on Aging, Bureau of Aging and Disability Resources

AFCSP is a state grant available to every county in WI.

- Grant for 2012 is \$30,965 for Eau Claire County.
- The grant is to support families and caregivers of people with Alzheimer's disease or a related dementia by providing services and/or goods.
- County board has the option of determining which department within the county administers the grant and may transfer grant responsibility. Notice must be sent to the Office on Aging, Bureau of Aging & Disability Resources 15 days prior to the change.

ADRC proposes transferring the grant from DHS to ADRC to:

- Save \$10,562 of levy funding.
- Older adults and adults with disabilities are program responsibilities of ADRC.
- Align this program with Memory Care Connections – a program with similar objectives
- Improve customer service by providing a one-stop access for services to already stressed caregivers of people who have Alzheimer's disease within Eau Claire County.

ADRC administering the AFCSP grant is better alignment of programs because:

- ADRC Options Counselors are trained to perform Memory Screens and identify early signs of Alzheimer's disease.
- ADRC Options Counselors work closely with family caregivers to provide assistance and resources through the Older Americans Act National Family Caregiver Support and the Memory Care Connections programs.
- ADRC Options Counselor, Lisa Wells, is a Dementia Specialist and lead staff for the Memory Care Connections program. As a Certified Occupational Therapy Assistant, Lisa provides in-home safety checks and recommends adaptive equipment.
- 120 caregivers received services from Lisa Wells in 2011.
- AFCSP funding can be used for caregiver respite, adult day care, supportive home care, and security systems. ADRC has contracts and a tracking system for these services.
- Meals on Wheels, liquid nutritional supplements, adaptive equipment, incontinence supplies, outreach, and support group development are all services of the ADRC and would not need to be funded with AFCSP funds.

ADRC administration of the AFCSP grant will result in the entire \$30,965 being used for direct services to citizens. ADRC will not charge administration and staff to the AFCSP grant.

AFCSP funds can be used as match for the ADRC's federal Older Americans Act National Family Caregiver Support program grant. This will eliminate the need for \$10,562 in levy funding in the ADRC 2012 budget.

ADRC CHECKS ISSUED

January 2012

85.21 TRANSPORTATION

Center for Independent Living	3,805.35	Nov. volunteer driver program
-------------------------------	----------	-------------------------------

NUTRITION PROGRAM MEALS

Abbott Nutrition	3,240.00	nutrition supplements
Augusta Nursing Home	4,414.40	December meals
Fall Creek Valley Care Center	1,300.88	December meals
Mega Foods	6,567.00	December meals
Sacred Heart Hospital	22,560.50	December meals

VOLUNTEER MILEAGE AND CONTRACT SERVICES

Roy Anderson	21.34	
Orville Bierman	18.92	
Jonathon or Diane Case	19.40	
Don Falch	36.86	
Lynn Geissler	14.55	Nov - Dec mileage
Joe Hayden	63.05	
Delyle Spindt Henschel	18.00	
Paul Hoff	20.42	
Joyce LaNou	25.70	
Vernon Lee	145.02	Sept - Dec mileage
Sharon Long	58.20	
David Lundberg	99.43	
Kent Magnuson	14.55	
Douglas Mason	50.93	
Marian Olson	147.93	
Jason Onsager	58.20	
Barbara Parenteau	77.60	Nov - Dec mileage
Allen Peuse	133.55	mileage & contract services
Leon Salander	82.45	
Kathy Schellfeffer	42.20	July - Dec mileage
Mary or Ken Schultz	27.64	
Kathleen Wiese	81.00	

SHORT TERM SERVICES

Catherine Evenson	362.59	adaptive equipment
-------------------	--------	--------------------

SUPPLIES AND SERVICES

A T & T	2.61	long distance telephone service
Aramark Services Inc.	21.00	ADRC cookies
City of Augusta Clerk Treasurer	1,133.75	January contract services
Dell Computer Corp.	8,356.51	7 laptops
Greater WI Agency on Aging	2,614.13	Nov MIPPA contract services
J & R Packaging	3,006.25	emergency meals
Office Depot	32.79	office supplies
L.E. Phillips Senior Center	500.00	January contract services
Verizon Wireless	206.50	wireless phone service and data cards
Volgistics	638.00	annual volunteer software service fee

MARKETING AND SPONSORSHIPS

Clear Channel Boradcasting	335.00	regional ADRC ads
Leader Telegram	200.00	online transportation ad
Leader Telegram	160.20	transportation ad
Leader Telegram	133.50	meals on wheels ad

Maverick Media	1,036.00	regional ADRC ads
Media MD	63.25	transportation public hearing
Media MD	86.25	transportation ad
<u>TRAINING AND MEMBERSHIPS</u>		
Wisconsin Assoc. of Nutrition Directors	75.00	membership dues
<u>STAFF TRAVEL AND EXPENSE REIMBURSEMENT</u>		
Kris Bertrand	490.34	delivery worker
Diana Bryan-Baker	113.98	nutrition program
Sue Brown	13.10	elderly benefit specialist
Cleo Carpenter	716.83	delivery worker
Gerald Carpenter	734.78	delivery worker
Sue Eder	106.70	options counselor
Lisa Ehr	51.14	options counselor
Dana Greicar	67.41	options counselor
Rebecca Hinzmann	82.45	nutrition program
Kelli Holty	58.20	nutrition program
Miranda Hotter	25.22	prevention counselor
Ruth Kilness	84.33	nutrition program supervisor
Sue O'Branovich	15.04	options counselor
Jennifer Owen	205.58	options counselor supervisor
Doug Salter	22.31	nutrition program
Jillian Sommerfeld	66.45	options counselor
Lisa Wells	142.59	options counselor
<u>UNEMPLOYMENT COMPENSATION</u>		
State of WI Dept. of Workforce Development	35.72	
	<u>65,140.57</u>	