

COUNTY OF EAU CLAIRE
Eau Claire, WI 54703
NOTICE OF PUBLIC MEETING

In accordance with the provisions of Chapter 297, State of Wisconsin, Laws of 1973, notice is hereby given of the following public meeting: The Human Services Board will meet on Monday, February 20, 2012 at 5 p.m. 721 Oxford Avenue, Room 2064, Eau Claire WI. Items of business to be discussed or acted upon at this meeting are listed below:

1. Call to Order and Welcome – Colleen Bates, Chair
2. Approval of the February 20, 2012 Meeting Agenda
3. Public Input
4. Approval of the January 23, 2012 Meeting Minutes – Jackie Krumenauer
5. SAMHSA Grant Update – Melissa Ives, Project Director
6. Chippewa Valley Free Clinic Update – Margaret Hanson & Lorraine Henning
7. Approval of Budget Transfers – Jeff Koenig
8. Approval of 2012 Additional and New Revenue – Jeff Koenig
9. Review of December 2011 Financial Statements – Jeff Koenig
10. Emergency Detentions and Commitments 1999-2011 – Tom Wirth
11. Personnel Update – Jackie Krumenauer

Adjourn

Future Agenda Items:

- 2011-13 Long Term Care Sustainability Plan
- Historical Alternate Care Budget Report

Next Meetings :

- **2012 Meetings:**
March 26, April 23, May 21, June 25, July 23, Aug 27, Sept 24
Oct 22, Nov 26, Dec 17
(Typically the fourth Monday of the month unless otherwise noted.)

This meeting shall be an OPEN session. Meeting notice posted this _____ day of _____, 2012,
at _____ a.m./p.m. by _____.

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

PUBLIC INPUT GUIDELINES

A period of public input shall be included at the regular meetings of the Board at which time the Board may receive information from the public subject to the Rules of General Application as adopted by the Board.

Rules of General Application

1. Time Limit – no speaker may speak more than five minutes. Time may be extended beyond the original five minutes for an additional three minutes by the consent of the majority of the Board;
2. Identification – each speaker should identify himself or herself by name and residence, tell the Board what item or items they wish to address, and proceed to address them;
3. Written testimony – during the public input time, any person may provide written material to the Board, provided they furnish sufficient copies so that there will be one for each Board member and one for the Department;
4. Subject matter – the topic or topics must be directly related to the agenda of the regular meeting or shall refer to the policies adopted or proposed by the Board. Public comment is not an open forum for general discussion of values, politics, religion or philosophy. It is also not a forum for electioneering or the praise or criticism of individuals in or out of government;
5. Unless the topic addressed is on the agenda for that meeting, neither the Chair, any other Board member, nor any staff member should respond to public input except as follows:
 - a. To acknowledge the contribution;
 - b. To determine that the issue will or will not be placed on a future agenda for discussion or action; and,
 - c. To refer the speaker to the Department for attention to the issue;
 - d. Neither the Chair, any other Board member, any staff member should engage in discussion or exchange with the speakers except for clarification of the issue. If the Chair, any other Board member, or any staff member wishes to follow up directly with the speaker on the matter, that may be done outside of the meeting;
6. This "public input" agenda item does not limit the Chair or Board from inviting or permitting comment from any person on a topic then properly before the Board.

3/25/03

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12		Information-Discussion		
Agenda Item No. 2		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Approval of the February 20, 2012		Requires Recommendation to:		
Meeting Agenda		County Board		
		Other: Com on Human Resources		
		Form:		Ordinance
				Resolution
				Report
			Other Action:	

Per Board guidelines, we will approve today's agenda.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion	
Agenda Item No. 3		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Public Input		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Per Board guidelines, we will receive input from the public.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12		Information-Discussion		
Agenda Item No. 4		Direction to Staff		
Department: Human Services	x	Approval-Denial		
Subject: Approval of the January 23, 2012		Requires Recommendation to:		
Meeting Minutes – Jackie Krumenauer		<input type="checkbox"/>	County Board	
		<input type="checkbox"/>	Other: Com on Human Resources	
		<input type="checkbox"/>	Form:	<input type="checkbox"/> Ordinance
		<input type="checkbox"/>	<input type="checkbox"/>	Resolution
		<input type="checkbox"/>	<input type="checkbox"/>	Report
		<input type="checkbox"/>	Other Action:	
		<input type="checkbox"/>		

Enclosed please find the January 23, 2012 meeting minutes for your approval.

MINUTES OF THE HUMAN SERVICES BOARD MEETING

January 23, 2012

Room 2064

5:00 p.m.

PRESENT: Colleen Bates, Joel Mikelson, Paul Maulucci,
Dianne Robertson, John DeRosier, Ardyth Krause
Lorraine Henning, Gloria Christensen

EXCUSED: Nick Smiar and Rick Kayser

STAFF: Roy Sargeant, Jeff Koenig, Tom Wirth, Jackie Krumenauer,
Margaret Hanson, Carol Pulkrabek

Call to Order: Lorraine Henning, Vice Chair, called the meeting to order at 5:03 p.m.

Approval of January 23, 2012 Meeting Agenda: Lorraine Henning made a motion to approve the January 23 meeting agenda. Second by Paul Maulucci. Roy Sargeant requested that agenda item No. 5 be moved up on the agenda. The motion carried unanimously and the amended agenda was approved.

Public Input – No one was present at the meeting for public input. Joel Mikelson made a motion to close the public input session and second by Paul Maulucci. The motion carried unanimously and the public input session was closed.

Approval of December 19, 2011 meeting minutes – Ardyth Krause made a motion to approve the December 19, 2011 meeting minutes. Second by John DeRosier. The motion carried unanimously.

Colleen Bates arrived at 5:07 p.m.

Update on Redesign of Intensive Supervision Program - Carol Pulkrabek was present at the meeting to share the proposed redesign of the Intensive Supervision Program (ISP) into a more research based juvenile justice programming in the Family Services Unit. The Board was very supportive of this redesign and asked for an update as time goes on. Also they were supportive of amending the titles of AODA Case Manager I, II, III and Case Manager I, II, III0 to Social Worker I, II, III. Joel Mikelson made a motion to accept the title changes as presented. Second by Ardyth Krause. The motion carried unanimously.

Gloria Christensen arrived at 5:19 p.m.

Discussion/Approval/Denial of Resolution No. 11-12/101- Transfer Alzheimer's Family & Caregiver support grant dollars to the Aging & Disability Resource Center – Roy Sargeant and Margaret Hanson lead the discussion about the request via resolution to transfer the Alzheimer's Family & Caregiver Support grant from DHS to the Aging and Disability Resource Center.

After much discussion, it was decided to recess in order to consult with Mr. McCarty.

A motion to recess was made by Lorraine Henning. Second by Paul Maulucci. The meeting went into recess at 6:05 p.m.

Gloria Christensen made a motion to reconvene the meeting. Second by Joel Mikelson. The meeting reconvened at 6:10 p.m.

After consultation with Mr. McCarty, it was voted unanimously to table this agenda item until a study can be done to develop a more creditable process to transfer grants from one dept to another. Lorraine Henning made a motion to table this agenda item. Second by Gloria Christensen. Jackie will prepare a report to the County Board of Supervisors.

Approval of 2011 Additional & New Revenue – Jeff reviewed the 2011 Additional and New Revenue as presented to the Board. A motion was made by John DeRosier to approve the 2011 Additional & New Revenue. Second by Paul Maulucci. The motion carried unanimously.

Review of November 2011 Financial Statement – Jeff Koenig reviewed the November 2011 Financial statement and the alternate care reports. Per Board request, Tom will prepare a report showing the changes in the Alternate Care budget over the past 15 years for review at the next meeting.

Director's Report by Roy Sargeant

1. Income Maintenance Reorganization Update – Roy shared a color statewide map depicting the 11 different county consortiums. Tom suggested that a more detailed update be shared with the Board in the future to show data tracking as it relates to FoodShare.
 - SAMHSA Grant Update - Roy will invite Melissa Ives, Project Director, to the next DHS Board meeting to give a presentation on the grant.
 - Netsmart/Avatar Update (Information System Replacement) – Roy reported, with the new year, we have officially begun our project. DHS is working closely with the County IS Dept in replacing the current information system (Genisys) with a new software called "Avatar". A number of webinars are scheduled for January with an onsite visit by Netsmart staff in February.

Personnel Update:

Jackie reviewed the latest department vacancy report.

A motion was made by John DeRosier to adjourn. Second by Paul Maulucci. The motion carried unanimously.

Page 3
January 23, 2012

The meeting adjourned at 6:57 p.m.

The next regular Human Services Board meeting is scheduled for Monday, February 20, 2012 in Room 2064.

Respectfully submitted,

Jackie Krumenauer, Committee Clerk

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion	
Agenda Item No. 5		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: SAMHSA Grant Update – Melissa Ives,		Requires Recommendation to:	
Grant Project Director		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Melissa Ives, SAMHSA grant Project Director, will be present at the meeting to give an overview of the grant that Eau Claire County recently was awarded.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion	
Agenda Item No. 6		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Chippewa Valley Free Clinic Update -		Requires Recommendation to:	
Margaret Hanson and Lorraine Henning		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Margaret Hanson and Lorraine Henning will give an update on the changes being proposed at the Chippewa Valley Free Clinic.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12		Information-Discussion	
Agenda Item No. 7		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of Budget Transfers -		Requires Recommendation to:	
Jeff Koenig		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
			Other Action:

Enclosed please find three budget transfers for your approval.

2012 Budget Transfers

Provider Name:

Omne Clinic

Program Name:

RN Medication Management

Target Population:

Mental Illness

Client Specific:

No

Rationale:

Add nursing services to contract. DHS no longer providing this services.

Fiscal:

Transfer \$12,500.00 of community aids from vendor to be determined account.

Provider Name:

Integrated Project Solutions

Program Name:

SAMHSA Grant Work

Target Population:

Alcohol Abuse, Drug Abuse, & Mental Illness

Client Specific:

No

Rationale:

Project Director needed for SAMHSA Grant.

Fiscal:

Transfer \$50,000.00 of SAMHSA Grant from vendor to be determined account.

Provider Name:

Heinz Psychological Services

Program Name:

Evaluations

Target Population:

Mental Illness

Client Specific:

Yes

Rationale:

Client in need of psych eval.

Fiscal:

Transfer \$2,500.00 of community aids from vendor to be determined account.

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12		Information-Discussion	
Agenda Item No. 8		Direction to Staff	
Department: Human Services	x	Approval-Denial	
Subject: Approval of 2012 Additional & New		Requires Recommendation to:	
Revenue – Jeff Koenig		County Board	
		Other: Com on Human Resources	
		Form: <input type="checkbox"/>	Ordinance
		<input type="checkbox"/>	Resolution
		<input type="checkbox"/>	Report
		<input type="checkbox"/>	Other Action:
		<input type="checkbox"/>	

2012 Additional and New Revenue

New Revenue

Health Check Initiative 4,309.91

Total \$
4,309.91

Expenditures

Residential Care Centers 4,309.91

Total \$
4,309.91

2012 Additional and New Revenue

Provider Name:

Program Name:

Use Health Check Pass Through funding to pay provider and enable State to claim Federal funding.
Payments are based on utilization.

Organization	Amount
Clinicare	\$ 1,003.40
Family & Children's Center	935.64
Lutheran Social Services	-
Northwest Passage	2,334.96
Oconomowoc	35.91
Rawhide	-
Tomorrow's Children	-
Total	<u>\$ 4,309.91</u>

Provider Name:

Program Name:

Target Population:

Client Specific:
Yes No

Rationale:

Fiscal:

Provider Name:

Program Name:

Target Population:

Client Specific:
Yes No

Rationale:

Fiscal:

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion		
Agenda Item No. 9		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Review of December 2011 Financial		Requires Recommendation to:		
Statements - Jeff Koenig		<input type="checkbox"/>	County Board	
		<input type="checkbox"/>	Other: Com on Human Resources	
		<input type="checkbox"/>	Form:	<input type="checkbox"/> Ordinance
		<input type="checkbox"/>		<input type="checkbox"/> Resolution
		<input type="checkbox"/>		<input type="checkbox"/> Report
		<input type="checkbox"/>	Other Action:	
		<input type="checkbox"/>		

Jeff will review the 2011 December financial statement and alternate care reports.

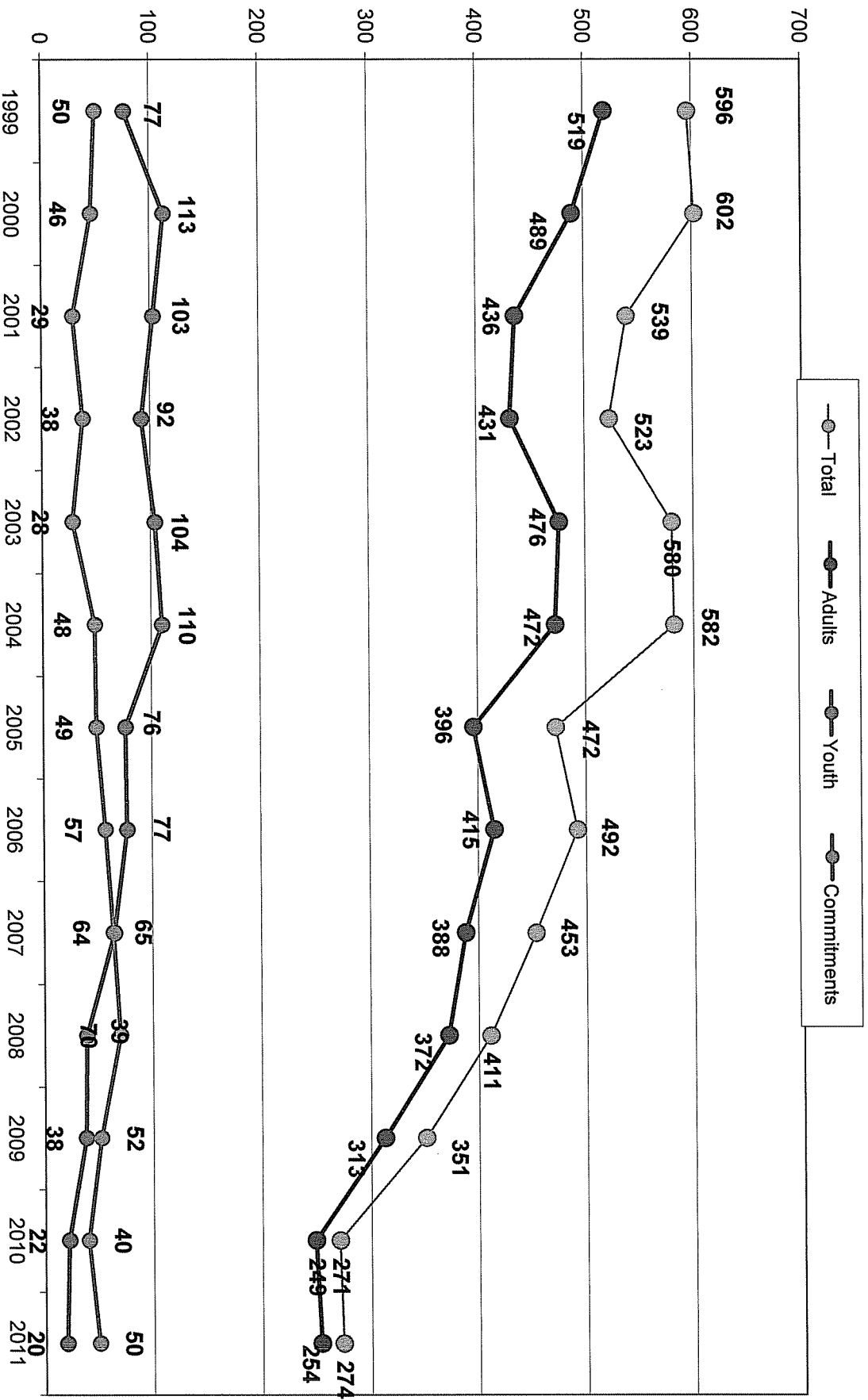
REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion		
Agenda Item No. 10		Direction to Staff		
Department: Human Services		Approval-Denial		
Subject: Emergency Detentions & Commitments		Requires Recommendation to:		
1999-2011 – Tom Wirth		County Board		
		Other: Com on Human Resources		
		Form:		Ordinance
				Resolution
				Report
		Other Action:		

We will distribute the Emergency Detentions & Commitments 1999-2011 report at the meeting as it is a colored chart.

Eau Claire County Emergency Detentions and Commitments 1999-2011



Updated 2-14-11

REPORT TO THE HUMAN SERVICES BOARD

Action Required

Meeting Date: 2/20/12	x	Information-Discussion	
Agenda Item No. 11		Direction to Staff	
Department: Human Services		Approval-Denial	
Subject: Personnel Update – Jackie Krumenauer		Requires Recommendation to:	
		County Board	
		Other: Com on Human Resources	
		Form:	Ordinance
			Resolution
			Report
		Other Action:	

Enclosed please find the latest vacancy report.

DHS BOARD REPORT
PERSONNEL—RECRUITMENT
02/15/12

	POSITION	Vacant Since:	NOTES	NEOGOV #
1	Social Worker I, II, III	8/31/11	Screening applications	12-00002
2	Social Worker I, II, III	9/2/11	Screening applications	11-00127
3	AODA Case Manager I, II, III	2/10/12	NEOGOV req created	12-00008
4	Account Clerk 2	7/14/11	Interviews scheduled for 2/16 & 2/17	11-00138
5	Account Clerk 3	2/14/12	Rec'd resignation	
6	Account Clerk 2	12/2/11	Interviews scheduled for 2/16 & 2/17	12-00007
7	Coordinator of Child Care (.5)	8/9/11	Under Internal Review	
8	RN	12/30/11	Rec'd notice of retirement	12-00012
9	RN	1/6/12	Under Internal Review	
10	SW I, II, III	10/4/11	Checking references	11-00111
11	SW I, II, III	12/30/11	Reviewing Position Description with HR	12-00013
12	Fraud Investigator	1/6/12	Compliance check by HR	11-00131