

Eau Claire County 2012 Budget Calendar

February 2011	Budget guidelines distributed to county board, departments and outside agencies.
May 17	County Board meeting; oral report by County Administrator update on 2012 budget process
May 25	Department Head meeting: Discussion on: 2012 budget guidelines, budget forms and budget submittal due dates.
June 30	Computer equipment requests due to IS Department
July 1	Budget online survey questionnaire available on county website
July 7	Staff training sessions on 2012 budget preparation. Time TBD.
July 19	County budget orientation session with county board members (5:30 pm - 6:30 pm) Session to be held prior to county board meeting.
July 21	Sage financial reports available with detail of 6 months actual expenditure/revenue and expenditure justification sheets
July 28	Public Input session at Augusta City Hall, 6:30 pm
July 31	Last day for submitting 2010-2013 Capital Improvement Program requests
August 11	Public Input session at LE Phillips Library, 6:30 pm
August 16	County Board meeting; oral report by Committee on Finance & Budget Chair; update on 2012 budget process
August 19	Budget proposals due to Finance Director. Also, deadline for filing personnel requests for 2012 budget to Human Resources. Prior governing committee approval is required.
Aug. 22 - Sept. 9	Administrative Staff review of 2012 budget proposals
September 1	User fee proposals due to County Administrator's office. Prior governing committee approval is required.
September 20	County Board meeting; oral report by Committee on Finance & Budget Chair; update on 2012 budget process. First reading for HR Committee's recommendation on personnel requests. County Administrator budget recommendations due to county board.
September 25-27	WCA Annual Conference
Sept. 19 - Oct. 12	Committee on Finance & Budget review of budget and personnel proposals; committee meetings initiated.
October 4	County Board meeting; oral report by Committee on Finance & Budget Chair; update on 2012 budget process
October 5	Community Agency budget review with Committee on Finance & Budget
October 18	County Board meeting; oral report by Committee on Finance & Budget Chair; update on 2012 budget process; adoption of user fees for 2012.
October 30	Official Publication of the 2012 proposed budget in Leader-Telegram.
November 1	Budget book delivered to County Board members
November 1	County Board meeting; oral report by Committee on Finance & Budget Chair; update on 2012 budget process
November 15-17	Annual County Board 2012 budget session; final 2012 county budget adoption.