

MINUTES OF THE HUMAN SERVICES BOARD MEETING
February 27, 2017
Room 2064
5 p.m.

PRESENT: Colleen Bates, Dianne Robertson, Rick Kayser
Kim Cronk, Paul Maulucci, Mark Olson, Nick Smiar

EXCUSED: Lorraine Henning, David Mortimer, Sandra McKinney

STAFF: Diane Cable, Tom Wirth, Vickie Gardner, Jackie Krumenauer

VISITORS: Courtney Wick, April Unterberger, Julia Wanke, Suzette Jackson, Lacie Hedrington, Rebekah Tripp, Nicholas Schneider – All part time Master’s Degree students – UW-Madison School of Social Work.

Colleen Bates called the meeting to order at 5 p.m. Introductions.

Approval of the February 27, 2017 Meeting agenda – Dianne Robertson made a motion to approve the agenda. Second by Paul Maulucci. The motion carried unanimously and today’s agenda was approved.

Approval of the January 23, 2017 Meeting Minutes - Rick Kayser made a motion to approve the meeting minutes from January 23, 2017. Second by Nick Smiar. The motion carried unanimously and the meeting minutes dated January 23, 2017 were approved.

Public Input - Per Board operating procedures, a period of public input was held. A motion was made by Dianne Robertson to close the public input session. Second by Mark Olson. The motion carried unanimously.

Appointment of Human Services Board Representative to the Birth to Three Advisory Committee – Colleen asked for a new representative of the Human Services Board for the Birth to Three Advisory Committee. Dianne reported since the day/time of the meeting has been changed, she is no longer able to attend the quarterly meetings. No one came forward. Diane Cable will talk with DHS staff to possibly work out a better time and Dianne Robertson can remain on the Committee as she is willing to do so if on a Monday or a Friday morning. We will keep this agenda item on for the March meeting.

Approval/denial of CSAL Advisory Committee Appointment– Diane Cable has met with corporation counsel on the proposed appointment to this advisory committee concerning the applicant’s residence. We will keep this agenda item on for the March meeting.

Approval/denial of transferring responsibility of the IDP assessment process from Eau Claire Community Programs to Gateway Counseling, LLC – The current provider for the Intoxicated Driver Program (IDP) notified DHS of his intent to terminate his contract with us effective February 28, 2017. The Human Services Department recommended the Human Services Board designate Gateway Counseling as the sole provider for the IDP for Eau Claire County effective March 1, 2017. Discussion. Nick Smiar made a motion to appoint Gateway Counseling as the IDP for Eau Claire County. Furthermore, Eau Claire County is aware Gateway Counseling is a provider of other services to DHS thereby following the conflict of interest guidelines as outlined in DHS62.12(1)a4 Second by Mark Olson. Discussion. The motion carried unanimously.

Woodland Enhanced Health Services Commission (WEHSC) representative – Colleen Bates

As a follow up from the January DHS Board meeting, Nick Smiar, the current WEHSC representative, is no longer able to attend the meetings on a regular basis. Gregg Moore has appointed Kim Cronk as the new WEHSA representative. Nick is willing to still serve as an alternate. Diane and Colleen will clarify with Gregg if the bylaws will allow this. We will keep this item on the next agenda. The next WEHSA meeting is scheduled for August 24.

Financial Report – Vickie Gardner, Fiscal Services Manager

Vickie distributed the December 2016 financial reports. Discussion. DHS staff are tracking the return of the 17 year olds back to county responsibility. Board members requested an update on the Midway Crisis House at the next meeting. We will also provide an update on the Comprehensive Community Services (CCS) Program in March as well. Reviewed and accepted reports by Nick Smiar. Second by Paul Maulucci. The motion carried unanimously.

Request to Recognize March as Social Worker Month

Diane requested the Board support a proclamation recognizing March as Social Worker month. Paul Maulucci made a motion proclaiming March as Social Worker month. Second by Kim Cronk. The proclamation will be forwarded to the County Board of Supervisors in time for their March meeting. The motion carried unanimously.

Director's Report – Diane Cable

- Agency wide unit updates – The Board members expressed appreciation for the agency wide updates. Diane confirmed staff will provide monthly updates to the Board. Colleen added that the updates would be good information for the County Board as well.
- Communication plan for DHS – Diane, Colleen and Tom recently met to discuss a variety of ways to communicate DHS activities to the County Board, other county departments and the public.
 - Regular articles in community publications
 - Schedule the 2018 public hearing prior to budget time (suggested June rather than August)
 - Agency website and brochure updated

- West Central Regional Legislative meeting March 23- Colleen expressed she's attending, Diane and Mark Olson have this date in their schedules. Nick and Kim expressed an interest in attending.
- Governor's state budget summary for Human Services – Diane forwarded the Governor's state budget summary to HS Board members
- Human Services Day at the Capitol, April 5 – Plans are being made to carpool to Madison on April 5. If any students are interested in attending, please contact Diane or Tom.
- Organizational Effectiveness (O.E.) – Diane reported the OE process will kick off with DHS & JCI staff on March 9 with monthly meetings through July. *What is OE?* The OE process is lead by Vicki Tylka, Todd Romenesko; facilitators and Darin Smith, Coordinator and has been embraced by county leaders to effectively and efficiently integrate JCI into DHS by 2018. OE elements goals improve performance, performance capacity and client outcomes through 7 day sessions. *Who does the work?* Teams are formed: Sponsor group, OE team, Work teams, and internal facilitators impacting all staff members, stakeholders and community. Diane will provide the Board with updates as the process continues.

Personnel update by Jackie.

The meeting adjourned at 6:30 p.m.

The next regular Human Services Board meeting will be **Monday, March 27, 2017 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk