

## MINUTES

Eau Claire County  
Committee on Finance and Budget  
Thursday, May 11, 2017 / 4:30 pm

721 Oxford Avenue  
Eau Claire County Courthouse – Room 1273  
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary, Nick Smiar

Staff present: Kathryn Schauf, County Administrator

The meeting was called to order at 4:30 pm by Chairperson Jim Dunning.

### **Public Comment Period**

Supervisor Pagonis stated that a potential change is being proposed by the Joint Review Board for tax incremental financing that requires yearly meetings for each jurisdiction.

### **2017 Budget Priority Discussion / Action**

Committee discussed priorities. Supervisor Pagonis will provide input prior to distribution.

### **Review Highway Winter Maintenance Reserve Account**

Highway Commissioner Jon Johnson provided background on winter maintenance, history, goals and objective of the Highway Department. Mr. Johnson will provide additional information for the committee's consideration on program funding. A draft ordinance change will also be presented and considered at the July meeting.

### **2016 Budget Update / Discussion**

Audit team is here and working. Final numbers should be available shortly.

### **2018 Budget / Discussion**

Presentation on Committee Oversight: Discussion on communication from Committee on Finance & Budget to peer oversight committees on budget process. Focus of discussion with committee's on "priority programming".

Timeline: Done.

Budget Guidelines: Guidelines were reviewed.

Budget Survey: dates needed to be updated at the end. We need to work to get the word out – advertising in multiple forums is helpful.

Capital Projects: Process update was provided.

### **Outagamie County Resolution / Discussion - Action**

No action was taken.

**Finance Department Process Analysis / Update on Transition / Discussion**

Update on automated process.

**Regional Business Fund / Discussion - Action**

An update was given on program parameters and alternatives for use of the \$520,000 in CDBG funds.

**Financial Activity Updates**

County Sales Tax Report: update provided

County Board Chair Vouchers: none

Line Item Transfers: The committee requests for additional detail in the report for future decision making.  
No action taken – more information needs to be provided.

**Review / Approval of the April 13, 2017 Committee Minutes / Discussion – Action**

Motion by Supervisor Leary to approve of the April 13, 2017 committee minutes as written.

**Schedule Next Meeting and Agenda Items**

Next meeting will be held on Thursday, June 8, 2017 at 4:30 pm.

Items to be on agenda: carry forward policy.

Committee adjourned at 6:41 pm.

Respectfully submitted,

Kathryn Schauf

County Administrator