

EAU CLAIRE COUNTY
MEETING NOTICE/AGENDA

COMMITTEE: Committee on Human Resources
DATE: Friday, December 11, 2015 **TIME:** 1:30 PM
PLACE: Eau Claire County Courthouse, Room 3312
721 Oxford Avenue, Eau Claire, WI

REASON FOR MEETING: REGULAR

1. Call to Order and Certify Compliance with Open Meetings Law.
2. Review and approve minutes of the November 13, 2015 meeting.
3. Human Resources – Consideration and discussion of the appointment of committee clerk.
4. Human Resources – Consideration and discussion of resolution establishing the Eau Claire County Affirmative Action plan for 2015.
5. Human Resources – Consideration and discussion of ordinance 15-16/090 amending Section 3.20.010 E. of the Code to provide the Sheriff reimbursement of up to \$720 for expenses incurred for the purchase of uniforms.
6. Human Resources – Consideration and discussion of resolution adopting the nonrepresented employees' salary and benefits for calendar year 2016.
7. Adjourn.

COPIES TO:

County Clerk J. Loomis
County Administrator K. Schauf
Corporation Counsel K. Zehms
Committee on Human Resources: K. Clark/S. Miller/M. Beckfield/M. Olson/M. Conlin

Human Resources Department

DATE NOTICE POSTED AND SENT:

PREPARED BY: Heather Murray, Human Resources Department

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

COMMITTEE ON HUMAN RESOURCES

Friday, November 13, 2015, 1:30 p.m., Room 3312

Location: Eau Claire County Courthouse
721 Oxford Avenue, Eau Claire, WI 54703

MINUTES

Members Present: Kathleen Clark, Mike Conlin, Mark Olson, Sue Miller

Members Absent: Mark Beckfield

Staff Present: Heather Murray, Keith Zehms, Jill Mangus, Miranda Harrison, Amy Sires

Chair Kathleen Clark called the meeting to order and certified compliance with Open Meetings Law at 1:30p.m.

Review and approve minutes of the October 13, 2015 meeting.

Motion Mark Olson to approve minutes of October 13, 2015 meeting as written. Motion carried 4 to 0.

Human Resources – Consideration and discussion of resolution establishing the Eau Claire County Affirmative Action plan for 2015.

There was discussion regarding the definition of applicant within the plan as well as goals that were outlined. Getting more qualified candidates, increasing the applicant pools, and increasing exposure as part of the goals was discussed. Motion Mike Conlin to postpone to the next meeting to provide the committee with more time to read the plan. Motion carried 4 to 0.

Human Resources – Consideration and discussion of resolution closing the Eau Claire County courthouse on January 18, 2016 for the annual in-service training of mandatory and non-mandatory topics.

Staff was asked to make sure the dates on all correspondence were correct prior to providing information to the board. Motion Sue Miller to approve the resolution closing the Eau Claire County courthouse on January 18, 2016 for the annual in-service training of mandatory and non-mandatory topics. Motion carried 4 to 0.

Human Resources/Finance – Information and Discussion of updates to the health insurance benefits and wellness program for 2016.

Payroll and Benefits Manager Amy Sires was present at the meeting to provide the committee with an update on the 2016 health insurance plan. Information regarding the implementation of an HSA plan as well as the changes to the wellness program for 2016 was presented. No action was taken.

Adjourn.

Chair Kathleen Clark declared the meeting adjourned at 2:45 pm.

Respectfully submitted,

Heather Murray
Acting Committee Clerk

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