

## **COMMITTEE ON HUMAN RESOURCES**

Friday, November 13, 2015, 1:30 p.m., Room 3312

Location: Eau Claire County Courthouse  
721 Oxford Avenue, Eau Claire, WI 54703

### **MINUTES**

Members Present: Kathleen Clark, Mike Conlin, Mark Olson, Sue Miller

Members Absent: Mark Beckfield

Staff Present: Heather Murray, Keith Zehms, Jill Mangus, Miranda Harrison, Amy Sires

Chair Kathleen Clark called the meeting to order and certified compliance with Open Meetings Law at 1:30p.m.

#### **Review and approve minutes of the October 13, 2015 meeting.**

Motion Mark Olson to approve minutes of October 13, 2015 meeting as written. Motion carried 4 to 0.

#### **Human Resources – Consideration and discussion of resolution establishing the Eau Claire County Affirmative Action plan for 2015.**

There was discussion regarding the definition of applicant within the plan as well as goals that were outlined. Getting more qualified candidates, increasing the applicant pools, and increasing exposure as part of the goals was discussed. Motion Mike Conlin to postpone to the next meeting to provide the committee with more time to read the plan. Motion carried 4 to 0.

#### **Human Resources – Consideration and discussion of resolution closing the Eau Claire County courthouse on January 18, 2016 for the annual in-service training of mandatory and non-mandatory topics.**

Staff was asked to make sure the dates on all correspondence were correct prior to providing information to the board. Motion Sue Miller to approve the resolution closing the Eau Claire County courthouse on January 18, 2016 for the annual in-service training of mandatory and non-mandatory topics. Motion carried 4 to 0.

#### **Human Resources/Finance – Information and Discussion of updates to the health insurance benefits and wellness program for 2016.**

Payroll and Benefits Manager Amy Sires was present at the meeting to provide the committee with an update on the 2016 health insurance plan. Information regarding the implementation of an HSA plan as well as the changes to the wellness program for 2016 was presented. No action was taken.

#### **Adjourn.**

Chair Kathleen Clark declared the meeting adjourned at 2:45 pm.

Respectfully submitted,

Heather Murray  
Acting Committee Clerk

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