

# BECOMING A VA REGISTERED VOLUNTEER DRIVER

*The vehicle being donated by DAV to Eau Claire County will become VA property and as such, ONLY VA registered volunteers in good standing will be able to operate the vehicle.*

1. **CALL** Minneapolis VA Occupational Health at (612) 467-2985 Let them know you are making an appointment for a “driver’s physical”.
2. **CALL** Voluntary/Community Resource Services at (612) 725-2050 to make an appointment on the same day of your physical and about an hour later than your physical appointment. Let Voluntary Service know that you are applying to be a volunteer driver for Eau Claire County.
3. **BRING** the following on the day of your appointment:
  - your valid Driver’s License and
  - either a passport, birth certificate, social security card, Veterans ID card or Military ID
  - Proof of your personal auto insurance.
4. **APPOINTMENT DAY AT THE MINNEAPOLIS VA:** plan on spending 2 hours
  - Go to Occupational Health in room 4M-125 to complete your driver’s physical.
  - Bring the driver physical findings sheet from Occupational Health to Voluntary Service, 4G-109
  - Your meeting with the Voluntary Specialist will include completing the application form, consenting to a background check and allowing us to request a copy of your driving record.

- You will be given the Volunteer Handbook to take home to review before your second appointment.

It takes 24 to 48 hours before we receive the result of the background check. Upon receiving a favorable adjudication, Voluntary Service will contact you to set up a second appointment.

5. **SECOND APPOINTMENT: BRING** the following on the day of your appointment:

- your valid Driver's License and
- either a passport, birth certificate, social security card, Veterans ID card or Military ID
- You will be asked to complete a training quiz on the material in the Volunteer Handbook.
- You will complete the Safe Driver training.
- You will complete the Fleet Card training.
- You will complete the Driving a Government Vehicle training.
- You will need to get an ID issued by VA for the VA for drivers. It will take about 1hr to complete this final step.

Questions? Please contact:

Voluntary Services

MVAHCS

(612)725-2050