

SUBPOENAS

The following guide is intended to assist litigants with general information about subpoenas and is not intended to replace or to be a substitute for legal advice.

DEFINITION:

A **subpoena** is a request to appear in court or other legal proceeding, or a request for the production of documents. If you receive a **subpoena** that has been issued, it doesn't mean you've done anything wrong however a person who receives but does not comply with its terms, may be subject to civil or criminal penalties.






WISCONSIN STATUTES:

The Wisconsin Statutes charted below are commonly relied upon by the Clerk.

WI STATS	Subject	Issued by
805.07	Subpoena	Own case – Clerk may issue
814.67	Fees of witnesses and interpreters	
885.01	Subpoenas, who may issue	
885.02	Form of subpoena	
885.03	Service of subpoena	
885.06	Witness' fees, prepayment	
887.24	Depositions and discovery; for use in other states.	Not our case Clerk may sign but SU needs to contain certain language
887.25	Witnesses sent to other states.	Not our case Subpoena signed by Judge
887.26	Depositions outside state.	Own case – witness out-of-state. Commission signed by Clerk.
968.135	Subpoena for documents by DA or DOJ	Court to issue

FORMS:

The Wisconsin Court website at www.wicourts.gov, has the following circuit court subpoena forms:

GF-126A	Subpoena To provide a means by which a party to an action can cause a person to appear in a court proceeding and be able to give testimony. Also provides means to require that person bring specified documents to court.	06/03/02	<input type="checkbox"/> Form English  <input type="checkbox"/> Form English  <input type="checkbox"/> Summary English 
GF-127A	Foreign Subpoena To provide a means by which a party to an action can cause a person to appear in a court proceeding and be able to give testimony. Also provides means to require that person bring specified documents to court.	05/19/16	<input type="checkbox"/> Form English  <input type="checkbox"/> Form English  <input type="checkbox"/> Summary English 