

COMMITTEE ON HUMAN RESOURCES

Friday, August 18, 2017 1:30 p.m.

Location: Eau Claire County Courthouse Room 1273
721 Oxford Avenue, Eau Claire, WI 54703

MINUTES

Members Present: Kathleen Clark, Sue Miller, Mark Beckfield, Judith Gatlin
Staff Present: Jamie Gower, Amanda Twitchell
Other Staff Present: Diane Cable, Janet Christenson, Tim Sullivan, Captain Joel Brettingen

Chair Kathleen Clark called the meeting to order and certified compliance with Open Meetings Law at 1:31 p.m.

No public comment.

Review and approve minutes of the July 14, 2017 meetings:

Motion Sue Miller to approve minutes of the July 14, 2017 meeting as written. Motion carried 4 to 0.

Human Services: Information/Discussion/Action of Resolution 17-18/055- Abolish 1.0 FTE Children's Court Services Director and Create 1.0 FTE Children's Court Services Supervisor

Motion Judith Gaitlin to approve abolishing 1.0 FTE Children's Court Services Director and creating 1.0 FTE Children's Court Services Supervisor. Motion approved 4 to 0.

Human Resources: Information/Discussion - Total Rewards Strategy: Recognition Committee Update

Janet Christenson was present to report on the work of the Recognition Committee.

Information and discussion only. No action taken.

Human Resources: Information/Discussion - EAP Utilization

Human Resources Director, Jamie Gower reviewed the Employee Achievement Program Utilization report.

Information and discussion only. No action taken.

Human Resources: Information/Discussion/Action to approve updates to the following Eau Claire County policy:

- **Policy 513 Travel and Expense Reimbursement**

Motion Sue Miller to approve the proposed changes to Policy 513 Travel and Expense Reimbursement. Motion approved 4 to 0.

Human Resources/WPPA: Collective Bargaining

Proposed Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion Mark Beckfield to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility.

To wit: Collective Bargaining. Roll Call Vote: All ayes. Motion carried 4 to 0.

Motion Judith Gaitlin to go into open session. Motion carried 4 to 0.

No Committee action was taken.

Human Resources: Information/Discussion – Recruitment

Human Resources Director, Jamie Gower, went over the State of Wisconsin Unemployment Rate, current community employment opportunities, and Eau Claire County's 2018 recruitment plan.

Information and discussion only. No action taken.

Human Resources: Consideration/ Discussion/Action to approve the 2017 Affirmative Action Plan

Motion Sue Miller to approve the 2017 Affirmative Action Plan. Motion carried 4 to 0.

Human Resources: Information/Discussion/Action - 2018 Human Resources Budget presentation

Motion Judith Gaitlin to approve the 2018 Human Resources Budget as presented. Human Resources will make clarifying changes to the Program Modifications page of the budget document. Motion approved 4 to 0.

Adjourn

Meeting adjourned at 3:51 p.m.

Respectfully submitted,

Amanda Twitchell
Acting Committee Clerk