

## AGENDA

Eau Claire County  
Aging & Disability Resource Center Board  
Wednesday, June 18, 2014, 4:00 pm  
Rooms 1301/1302 Courthouse, Eau Claire WI

1. Call to Order
2. Confirm Agenda
3. Introductions
4. Public Comment
5. Review May 21, 2014 ADRC Board Minutes / Discussion–Action Handout #1
6. Staff presentation – Jessica Krause
7. Dementia Care Specialist Grant – Lisa Wells
8. Nutrition Program Funding updates – Scott Rasmussen
9. 2015 Program Priorities / Discussion–Action Handout #2
10. Transportation Plan – Handout #3
11. Director's Report
  - Vouchers Handout #4
  - ADRC Sub Committee report
  - May program statistics
  - 2013 ADRC unspent funds
12. Reschedule July meeting due to August 20 budget deadline
13. Future agenda items
14. Adjourn

**PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.**

Eau Claire County  
Aging & Disability Resource Center Board  
Wednesday, May 21, 2014, 4:00 pm  
Rooms 1301/1302 Courthouse, Eau Claire WI

Members Present: Thomas Christopherson, Lauri Malnory, Katherine Schneider, Cheryl Stahl, Sue Miller, Stephannie Regenauer, Mary Pierce, Stella Pagonis, Mark Beckfield

Others Present: Jason Endres, Becky Hinzmann, Jennifer Owen, Marlene Rud

Chair Pro Tem Miller called the meeting to order at 4:02 pm.

Introduction of board members and others.

Chair Pro Tem Miller called for nominations for ADRC Board Chair. Katherine Schneider moved to nominate Sue Miller, Chair and Cheryl Stahl, Vice Chair. Stella Pagonis moved to close nominates and cast unanimous vote for Sue Miller, Chair and Cheryl Stahl, Vice Chair Lauri Malnory second. Motion carried. Chair Miller appointed Marlene Rud Board Clerk.

Confirm agenda – yes.

Public Comment - Jason Endres spoke in support of repealing the section of the County Code deleting the Transportation Coordination Advisory Committee and ADRC Board overseeing the specialized transportation assistance program.

The ADRC Board meeting dates will continue on the 3<sup>rd</sup> Wednesday of the month at 4 pm.

Reviewed March 19, 2014 ADRC Board Minutes. Motion by Katherine Schneider to approve. Motion carried.

Transportation Coordination Advisory Committee. Jennifer Owen discussed the Transportation Coordination Advisory Committee (TCAC) is an advisory committee to the ADRC Board. TCAC meetings have struggled with a quorum and substance. Proposed Ordinance 14-15/020 repeals the section of the County Code deleting of the Transportation Coordination Advisory Committee and ADRC Board overseeing the specialized transportation assistance program. Katherine Schneider suggested quarterly transportation updates to the ADRC Board and supports public hearings on transportation services. Jason Endres supported hearing from transportation providers at public hearings. Stella Pagonis suggested transportation item on ADRC Board agenda item 4 times per year and invite providers to 3 of the meetings and 1 meeting general ADRC input. Cheryl Stahl suggested public hearings continue in rural area for input. Katherine Schneider moved to adopt Ordinance 14-15/020 repealing the section of the county code deleting Transportation Coordination Advisory Committee. Second by Mary Pierce. Motion carried.

Appointment of 2 new citizen members to Aging & Disability Resource Center Subcommittee on Older Americans Act Programs – Jennifer Owen. Applications were submitted by Barb Baumgartner and Heather Garber. Stella Pagonis moved approval. Stephannie Regenauer second. Motion carried.

Appointment of 2 County Board members to ADRC Sub Committee – Jennifer Owen. The ADRC is required to have a nutrition advisory committee, and the ADRC Sub Committee serves as the nutrition advisory committee. Cheryl Stahl, ADRC Sub Committee member, explained that the Sub Committee reviews nutrition program items. Stephannie Regenauer will serve on Sub Committee. Sue Miller will check with Eau Claire County Corporation Counsel if she can serve another term on the Sub Committee as County Board representative, as she previously served as a citizen member. Mary Pierce moved to appoint Stephannie. Motion carried.

Long Term Support (LTS) Committee update – Sue Miller. She was not able to connect with Nancy Shilts, Department of Human Services, to discuss the ADRC Board representation role on the committee. Currently Lauri Malnory, ADRC Board member, serves on LTS Sub Comm and will continue to represent the ADRC Board.

Marketing Plan – Jennifer Owen. Reviewed handout of the ADRC 2014 marketing plan and grants received for media marketing.

Director report – Jennifer Owen. Reviewed vouchers and performance management & financials. Grant application updates; the ADRC was awarded the Dementia Care Specialist \$80,000 grant for 2 years plus federal match. Eau Claire County was not awarded the Nutrition Revitalization grant. Emily Gilbertson, Care Transition Coach move into ADRC Options Counselor role and since Care Transition Program will only serve Eau Claire County.

Future agenda items: Dementia Care Specialists presentation, quarterly transportation updates, program priorities and strength/challenges of ADRC and opportunities.

Meeting adjourned at 5:25 pm.

Respectfully submitted,

Marlene Rud, Clerk  
Aging & Disability Resource Center Board

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Chairperson

## ADRC Program Priorities

	2013	2014	2015 ADRC Director Recommendation
#1	Information & Counseling	Information & Counseling	Information & Counseling
#2	Nutrition Program	Nutrition Program	Nutrition Program
#3	Specialized Transportation	Evidenced Based and Other Prevention Programs & Supportive Services	Evidenced Based and Other Prevention Programs & Supportive Services
#4	Evidenced Based & Other Prevention Programs	Specialized Transportation	Specialized Transportation
#5	Supportive Services	Eligibility Determination	Outreach & Public Education
#6	Outreach & Public Education	Outreach & Public Education	Eligibility Determination
#7	Eligibility Determination		



## Transportation Program Oversight Plan

### 2014

- July - Invite Mike Branco, Eau Claire City Transit, and Mark Jones, Abby Vans, to the ADRC Board Meeting to provide a presentation on transportation services and coordination with the 85.21 grant program.
- August – Hold the August 20<sup>th</sup> ADRC board meeting in Augusta at the Augusta Senior Center. Prior to that meeting, we will host a public hearing on transportation services beginning at 3:00PM prior to the meeting.
- September- Prior to the September 17<sup>th</sup> ADRC board meeting beginning, we will host a second public hearing on transportation services in Eau Claire and the Eau Claire County Government Center beginning at 3:00PM.

### 2015 & ongoing

- Beginning in January 2015, we will have a quarterly standing agenda item at the ADRC board meetings regarding transportation program updates and discussion.
- Transportation public hearings will be held in the fall of 2015 as they have in previous years.
- As the need would arise, ad hoc committees will come together around special transportation program issues. For example, when the RFP for bids for services providers goes out, etc.



**ADRC CHECKS ISSUED**

May 2014

**85.21 TRANSPORTATION**

Abby Vans	\$ 3,185.60	Extended hours transportation - Jan 2014
Abby Vans	354.00	Fare assistance
City of Eau Claire Transit	20,821.48	Specialized transportation
<i>subtotal</i>	<i>24,361.08</i>	

**NUTRITION PROGRAM MEALS**

Abbott Nutrition	\$ 1,800.25	Nutrition supplements
Augusta Meats	108.00	Meals
Augusta Nursing Home	4,860.00	Meals
Fall Creek Valley Care Center	1,762.50	Meals
Mega Foods	408.00	Meals
Sacred Heart Hospital	53,708.44	Meals & cakes
Tuggers Café	105.00	Meals
<i>subtotal</i>	<i>62,752.19</i>	

**SHORT TERM AND SUPPORTIVE SERVICES**

Grace Lutheran Foundation	1,052.50	alzheimers supportive services
Home Instead Senior Care	168.30	short term services
Home Instead Senior Care	167.19	alzheimers supportive services
<i>subtotal</i>	<i>1,387.99</i>	

**SUPPLIES AND SERVICES**

Aramark Services Inc.	\$ 65.00	cookies
Centurylink	42.85	phone service
Scott Hodek / Hodek Consulting	75.00	Excel training
Office Depot	213.24	office supplies
Schilling Paper Co.	122.36	nutrition supplies
Verizon Wireless	216.91	data cards and cell phone service
<i>subtotal</i>	<i>735.36</i>	

**MARKETING AND SPONSORSHIPS**

WEAU-TV	2,100.00	ADRC marketing - special funding
<i>subtotal</i>	<i>2,100.00</i>	

**TRAINING AND MEMBERSHIPS**

GWAAR	30.00	registration fee
Wisconsin Institute for Healthy Aging	250.00	registration fee
<i>subtotal</i>	<i>280.00</i>	

**UNEMPLOYMENT COMPENSATION**

WI Dept. of Workforce Development	\$ 3.65	2014 payments
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**STAFF TRAVEL AND EXPENSE REIMBURSEMENT**

Jenna Belter	\$ 137.33	Options Counselor
Kris Bertrand	819.06	Delivery worker
Sue Brown	33.28	Elder Benefit Specialist
Deb Bruning	67.83	Prevention Program Coordinator

Gerald Carpenter	320.28	Delivery worker
Jim Coldwell	214.39	Disability Benefit Specialist
Lisa Ehr	23.09	Options Counselor
Emily Gilbertson	207.06	Options Counselor
Dana Greicar	23.46	Options Counselor
Rebecca Hinzmann	91.80	Nutrition Program Supervisor
Dawnelle Horvath	69.87	Options Counselor
Jessica Krause	12.75	office associate
Timothy Moore	47.73	ADRC supervisor
Sue O'Branovich	262.07	Options Counselor
Lisa Riley	64.77	Options Counselor
Doug Salter	9.18	Nutrition Program - Site Worker
Jillian Sommerfeld	103.42	Options Counselor
Kaylynn Stahlbusch	230.74	Nutrition Volunteer Coordinator
Leda Welke	99.12	Elder Benefit Specialist
Lisa Wells	58.14	Options Counselor
Melissa Wendtland	33.61	Disability Benefit Specialist
	<i>subtotal</i>	
	<u>2,928.98</u>	

**VOLUNTEER MILEAGE AND SUBSTITUTE WORKERS**

Roy Anderson	\$	21.42	
Michael Ashbaugh		18.36	
Phillip Berman	\$	144.84	
Orville Bierman		16.32	
Peggy Blomenberg		579.36	substitute meal worker
Jonathan Case		16.83	
Thomas Christopherson		40.80	
Isiah Draeger		22.44	
Jessica Drefko		21.75	substitute meal worker
Michael Feight		141.78	
Heather Garber		14.79	
Gordon Geurink		466.65	
Joe Hayden		65.79	
Jean Heller		40.29	
Delyle Henschel Spindt		19.38	
David L Henthorn		36.72	
Joyce LaNou		115.26	
Ronald Larson		33.15	
Sharon Long		40.80	
Kent Magnuson		23.46	
Douglas Mason		64.77	
Marian Olson		105.06	
REACH Inc.		137.70	
Vernon Reilly		46.92	
Leon Salander		114.75	
Annette Truslow		38.76	
Scott Watts		65.28	
Kathleen Wiese		72.93	
	<i>subtotal</i>	<u>2,526.36</u>	

TIMEBANK - CONTRACT SERV

CIMA Volunteers Insurance	357.20	Insurance
Cheryl Fricke	1,346.79	Timebank coordinator (includes travel)
J E Fisher Group LLC	240.00	website design
Timebanks USA	450.00	Software service
	<i>subtotal</i>	
	<u>2,393.99</u>	
<b>TOTAL ISSUED</b>	<b>\$ 99,469.60</b>	