

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Thursday, August 02, 2018 – 4:00 PM  
Courthouse – Room 1273

**Members Present:** Brandon Buchanan, Sue Miller, Sandra McKinney, Gerald Wilkie, and Stella Pagonis

**Others Present:** Sarah Ferber (Chippewa Valley EXPO), Susan Schaffer, Jean Gay, Tianna Glenna, Todd Tollefson, Eric Huse

**Call to Order**

The meeting was called to order by Chairperson Sue Miller at 4:00 PM.

**Public Comment**

No public comment was made.

**Approve Minutes from July 05, 2018 Meeting**

Vice-Chairperson Wilkie moved to approve the minutes from the July 05, 2018 meeting. The minutes were adopted as published in the meeting materials on 5-0 voice vote.

**TRY Mediation 2018 2<sup>nd</sup> Quarter Fiscal Update**

Todd Tollefson outlined the 2<sup>nd</sup> Quarter Fiscal report that was provided in the meeting materials. Due to staff changes, the personnel line items are significantly over budget but overall they are trending ahead for the year.

**2018 2<sup>nd</sup> Quarter Fiscal Updates & 2019 Department Budget Presentations**

- *Circuit Court*
  - Clerk of Circuit Court Susan Schaffer was present to detail the Circuit Court 2<sup>nd</sup> Quarter Fiscal Update and 2019 Budget proposal.
  - FISCAL UPDATE: Data presented was for the first 6 months. Revenues have gone up due to State Debt Collection (SDC). All other areas are right around mid-year level. Interpreter reimbursement has changed - \$1000 per branch unconditional. Using State certified interpreters provides additional reimbursement. This should mean more money back than old reimbursement system- still not enough to cover the total cost of interpreters.
  - BUDGET: Larger budget but the tax levy request is actual lower. Cost increases will be picked up by additional revenue generated by SDC. Court appointed attorney fees have increased by State law- this appears to be an unfunded mandate and the county must pick-up the cost difference. Vice-Chairperson Wilkie moves to accept the Circuit Court Budget as presented. **Approved** 5-0 via voice vote.
- *Clerk of Courts*
  - Clerk of Circuit Court Susan Schaffer was present to detail the Clerk of Courts 2<sup>nd</sup> Quarter Fiscal Update and 2019 Budget proposal.
  - FISCAL UPDATE: Revenues have gone up due to State Debt Collection (SDC). Currently sitting at 73% of 2018 budget YTD. Expenses are under 50%, doing well to minimize costs/utilize resources. Criminal and Civil filings are both up. Data presented was for first 6 months.
  - BUDGET: Requesting higher tax levy this year just to keep current operations. This is primarily due to personnel line items- salary and benefits will be going up based on information from finance. Service & supplies to go down significantly. This is a function of

electronic filing & reduced postage. Looking to the future, beyond this year: likely request for additional Deputy Clerk. With currently staffing levels, it is difficult to clerk all of the court hearings. Supervisor McKinney moved to approve the Clerk of Courts budget as presented. **Approved** 5-0 via voice vote.

- *Criminal Justice Collaborating Counsel*
  - Tiana Glenna was present to detail the CJCC 2<sup>nd</sup> Quarter Fiscal Update and 2019 Budget proposal.
  - FISCAL UPDATE: Revenue was not showing up on the report correctly. The budget is on target at this point in the fiscal year. Data presented was for 6 months of the year.
  - BUDGET: An updated proposed budget document was distributed at the meeting. Salary/wages and fringe benefits are going up- will need additional tax levy. GED program testing usage has gone down but it is not completely unused. If there is no tax levy increase, the GED program will likely need to be cut completely. Adjustment section of budget proposal will be updated contemplating elimination of GED program. Supervisor Buchanan moved to approve CJCC budget as presented. **Approved** 5-0 via voice vote.
- *Register in Probate/Clerk of Juvenile Court*
  - Jean Gay, Register in Probate/Clerk of Juvenile Court, was present to detail the Register in Probate/Clerk of Juvenile Court 2<sup>nd</sup> Quarter Fiscal Update and 2019 Budget proposal.
  - FISCAL UPDATE: The material distributed was for the first half of the year. Currently on track given historical trends. Difference Card line item is in question- unsure of how that is calculated or what it actually means. There have not been any clear answers.
  - BUDGET: Services/supplies remain the same. One employee did not take healthcare, so the actual is lower than projected. Budget is relatively static outside of the personnel difference. Vice-Chairperson Wilkie moved to approve the Register in Probate/Clerk of Juvenile Court budget as presented. **Approved** 5-0 via voice vote.

#### **Future Meeting Date(s)**

The committee will meet on Friday, August 10, 2018 at 1:00 PM

#### **Future Agenda Item(s)**

- *2018 2nd Quarter Fiscal Update & 2019 Budget Presentation*
  - *Sheriff's Department*
  - *District Attorney*
  - *Emergency Communications Center*
- *Referendum on Cannabis*
- *Protective Status Legislation – Sheriff's Department*
- *Jail Book and Release policy/process*
- *Resolution on Conversion Therapy*
- *Eau Claire Emergency Communications Center*
  - *Overview and policy details*
- *GPS/Electronic Monitoring*

#### **Adjourn**

The meeting was adjourned by Chairperson Miller at 5:38 PM.

Respectfully Submitted:

*Eric Huse*

Eric Huse  
Committee Clerk

# Criminal Justice Collaborating Council

## Department Mission

The Eau Claire Criminal Justice Collaboration Council (CJCC) was established by county board resolution in September of 2006. The principal mission of the Council is to enhance public safety in Eau Claire County through community collaboration by ensuring offender accountability, providing rehabilitation programs and supporting the rights and needs of victims. The Council provides coordinated leadership necessary to establish and foster collaboration within the criminal justice system.

The principal mission of the Council is to improve the administration of justice and promote public safety through planning, research, education, and system-wide coordination of criminal justice initiatives.

## Overview of Expenditures and Revenues

	2017 Actual	2018 Budget	2018 Estimate	2019 Request	2019 Approved	% Change
<b>Expenditures:</b>						
Personnel	\$ 257,162	\$ 285,300	\$ 285,300	\$ 300,768		
Supplies & Services	10,310	9,300	9,300	9,300		
Contracted Services	632,495	689,092	679,000	689,092		
<b>Total Expenditures</b>	<b>\$ 899,968</b>	<b>\$ 983,692</b>	<b>\$ 973,600</b>	<b>\$ 999,160</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>Revenues:</b>						
Federal/State Grants	\$ -	\$ -				
Charges & Fees	18,353	22,000	22,000	22,000		
Miscellaneous	117,000	117,000	117,000	117,000		
Fund Balance Applied		-				
<b>Property Tax Levy</b>	<b>828,582</b>	<b>844,692</b>	<b>844,692</b>	<b>860,160</b>		<b>-100.00%</b>
<b>Total Revenues</b>	<b>\$ 963,935</b>	<b>\$ 983,692</b>	<b>\$ 983,692</b>	<b>\$ 999,160</b>	<b>\$ -</b>	

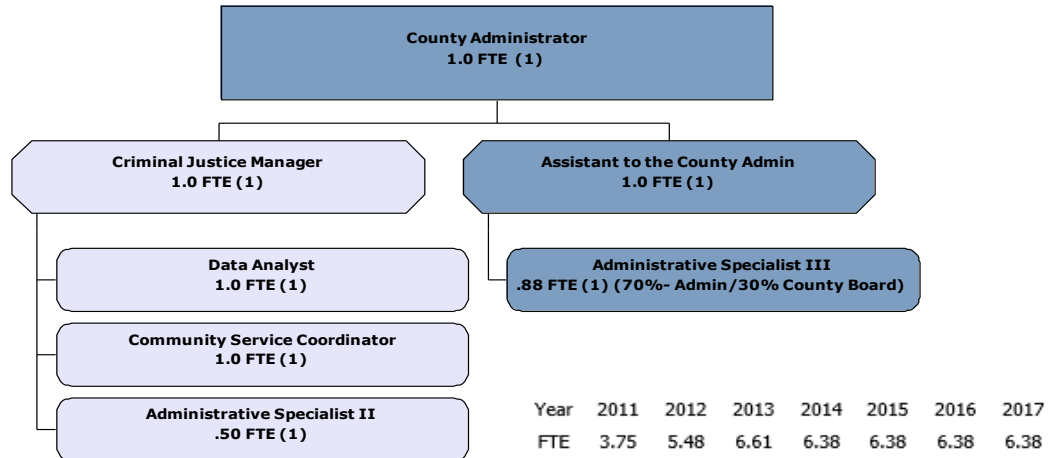
## Strategic Direction and Priority Issues

- Provision of services    To enhance services provision, the CJCC will identify gaps and solutions to ensure trauma informed care provisions are utilized through out our services delivery in 2019.
- To enhance services provision, in 2019, the CJCC will use EBDM principles to move prevention and intervention strategies to the pretrial stage.
- Communication            In 2019, the CJCC will launch the Power BI platform for data sharing. Reports will be timely and informed on current programs and trends.

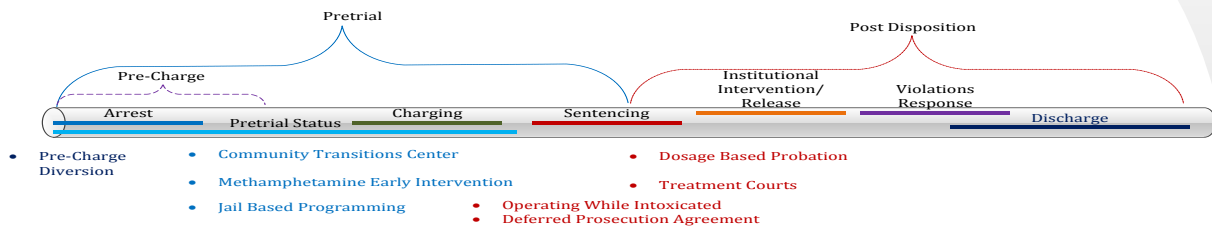
## Trends and Issues on the Horizon

- Pretrial reform            Wisconsin's movement recognizing pretrial reform in necessary, with the goals of maximizing public safety, Maximizing Court Appearance, and Maximizing release by developing and implementing policy and operational procedures following the legal and evidence based practices in pretrial release and detention.
- Jail Population            Understanding the triggers to pretrial detention holds, developing responses to bond violations, and maximizing the number of persons who can be release on supervision pretrial. Develop and implement jail transitions programming which will better serve and connect those leaving incarceration with services needed.
- Methamphetamine and other drug impacts to the systems    Develop protocols to better serve those who are methamphetamine involved in our system.
- Mental Health            Review and develop gap analysis for those with mental health entering the system

## Organizational Chart



EAU CLAIRE COUNTY - Evidence Based Decision Making (EBDM) Decision point diagram/2017



**System Interventions which support programming above**

**Universal Utilization of Assessment Tools**

PROXY - Felony custodial arrests, Diversion Program/Charging  
COMPAS - Cash bonds, Sentencing, Probation Supervision

**Research Based Charging Process**

Pre-Charge Diversion Program  
Pre-charging Conferences

**Risk-Based Custodial Arrest and Pretrial Release Process**

Felony custodial arrests  
Low-risk not held on cash bond unless Wisconsin Supreme Court bond factors present.  
Cash bonds  
Expedited cash bond review based upon pretrial COMPAS information.

**Evidence-Based Sentencing Practices**

Probation supervision  
Reserved for medium and high-risk individuals, absent compelling public interest  
Incarceration  
Jail imposed as condition of probation only as minimally necessary  
Prison reserved for situations in which a compelling safety need is present or a COMPAS

**Evidence-Based Probation Supervision Process**

Dosage based probation  
Minimal amount of incarceration necessary to provide break in chain of behavior

**EBDM Foundational Principles**

- #1: The professional judgment of criminal justice system decision makers is enhanced when informed by evidence-based knowledge.
- #2: Every interaction within the criminal justice system offers an opportunity to contribute to harm reduction.
- #3: Systems achieve better outcomes when they operate collaboratively at the individual, agency, and system levels.
- #4: The criminal justice system will continually learn and improve when professionals make decisions based on the collection, analysis, and use of data / information.

**Program Financials**

<b>2019 Requested Program/Service</b>	<b>Criminal Justice Collaborating Council</b>	<b>Community Transition Center (contract)</b>	<b>Community Service</b>	<b>GED Programming (Contract)</b>	<b>TOTAL</b>
<b>Expenditures:</b>					
Personnel	\$ 212,602		\$ 88,166		\$ 300,768
Service & Supplies	\$6,000		\$3,300		9,300
Contracted services	\$50,092	\$624,000		15,000	689,092
<b>Total Expenditures</b>	<b>\$ 268,694</b>	<b>\$ 624,000</b>	<b>\$ 91,466</b>	<b>\$ 15,000</b>	<b>\$ 999,160</b>
<b>Revenues:</b>					
Department of Corrections		\$ 117,000			\$ 117,000
Community Service fees			22,000		22,000
<b>Property Tax Levy</b>	268,694	\$507,000	69,466	15,000	860,160
<b>Total Revenues</b>	<b>\$ 268,694</b>	<b>\$ 624,000</b>	<b>\$ 91,466</b>	<b>\$ 15,000</b>	<b>\$ 999,160</b>
Mandated Service?	No	No	No	No	No

<b>2018 Approved Program/Service</b>	<b>Criminal Justice Collaborating Council</b>	<b>*Community Transition Center (contract)</b>	<b>Community Service</b>	<b>GED Programming (Contract)</b>	<b>TOTAL</b>
<b>Expenditures:</b>					
Personnel	\$ 201,495	\$ -	\$ 83,805	\$ -	\$ 285,300
Service & Supplies	6,000	-	3,300	-	9,300
Contracted services	50,092	624,000	-	15,000	689,092
<b>Total Expenditures</b>	<b>\$ 257,587</b>	<b>\$ 624,000</b>	<b>\$ 87,105</b>	<b>\$ 15,000</b>	<b>\$ 983,692</b>
<b>Revenues:</b>					
Department of Corrections	\$ -	\$ 117,000	\$ -	\$ -	\$ 117,000
Community Service fees	-	-	22,000	-	22,000
<b>Property Tax Levy</b>	257,587	507,000	65,105	15,000	844,692
<b>Total Revenues</b>	<b>\$ 257,587</b>	<b>\$ 624,000</b>	<b>\$ 87,105</b>	<b>\$ 15,000</b>	<b>\$ 983,692</b>
Mandated Service?	No	No	No		No

<b>Criminal Justice Systems Review</b>		Budget	Levy			FTE's
		272,587	272,587			2.00
The principal mission of the Council is to enhance public safety in Eau Claire County through community collaboration by ensuring offender accountability, providing evidence based decision making and evidence based programming that will support the rights and needs of stakeholders and victims. In addition, the Council is committed to providing the coordinated leadership necessary to establish and foster evidence based strategies for adult and juvenile offenders by build a system wide framework (arrest through final disposition and discharge) that will result in more collaborative, evidence based decision making and practices in local criminal justice systems.						
<b>OUTPUTS</b>						
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018 YTD</b>	
Number of CJCC/EBDM presentations		35	120	125	46	
Number of GED clients served		<i>Total/GED specific</i>		92/29	142/30	84/14
Number of month reports to Judiciary and Law on jail population		12	12	12	12	
<b>Performance Goal</b>	<b>Outcome Measures</b>	<b>Benchmark</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Develop and implement a framework for evidence based strategies across the criminal justice system (Benchmark-year 2010)	% change in misdemeanor cases opened (15% reduction goal)	1,764	1,541 (12.6%)	1,401 (20.6)	753 (14.6)	
	% change in felony cases opened	852	1,460 71.4%	1,515 77.8%	975 128.9 %	
		<b>Benchmark</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
	Average annual change in <b>Huber population only</b>	96	61 (4.6%)	56 (4.6%)	59 (3.9%)	
	Average annual change for <b>total secure populatuion only</b>	144	218 6.4%	215 5.5%	230 6%	
	Maintain a 1% average daily jail population growth rate ( <b>Total pop</b> )	263	288 1.2%	276 .5%	295 1.2%	
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Maintain efficient and effective case processing in District Attorney's Office	Improve Clearance Rate (ratio of outgoing/incoming cases) for all criminal cases (benchmark: 2012)	101%	100%	95%	91%	
Educate and engage in county and in-state colleagues on criminal justice system reform initiatives	90 % of members attend all regularly scheduled meetings	73%	70%	81%	75%	
Develop the capacity to shape budgeting and resources allocation decisions in a neutral and credible fashion	Criminal Justice Collaborating Council will meet yearly during budget time to discuss new years budget requests and performance	Yes	Yes	Yes	Yes	

Community Transition Center (CTC) (Contract)		Budget	Levy	Intergoven	FTE's
		624,000	507,000	117,000	0
The Community Transition Center assists clients in the criminal justice system to develop skills necessary for a successful return to full participation in a safe and supportive community. Transition does that by providing the most effective evidence-based services, with the overall goal of alleviating jail population growth and reducing recidivism.					
<b>OUTPUTS</b>					
	<i>Inception 2010</i>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Number of referrals to the program:		708	785	659	428
Number of clients received services		451	491	522	314
Number of clients who were referred but never started		213	263	186	154
Number of Discharges:		358	457	472	227
Number of <b>Successful</b> discharges		180	209	201	103
Number of <b>Terminations</b>		178	248	249	119
Number of <b>Bond</b> referrals		392	484	501	286
Number of bed days diverted:		17,538	19,044	22,276	11,172
Level of supervision (to include all active clients for that year)					
Full Case Management		107	136	173	102
Group only		51	47	61	44
Number UA/BA administered		13,762	14,054	22,742	9,706
% of positive UA/BA		4.51%	4.97%	5.63%	6.98%
<b>COMPAS Assessor</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Number of COMPAS referred		952	602	404	172
Number of COMPAS screenings completed		654	375	307	132
Number of COMPAS Core screens completed (receive at minimum a Core only)		615	337	290	127
Number of Additional screeners (had COMPAS needed additional screens) data only available after 2013		39	38	17	5
Level of risks based on COMPAS - data available 2013 and beyond		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
High		59	30	35	17
Medium with override consideration		74	53	48	21
Medium		112	70	53	26
Low		370	184	154	63
<b>COMPAS</b>					
<b>Performance Goal</b>	<b>Outcome Measures</b>	<b>Benchmark</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
To provide the referring agency with an assessment prior to sentencing	Average Time from Referral to Distribution of Results	21 days	30.6	11.64 days	12 days
	% of COMPASs Completed and Distributed to Referring Agency within three weeks	85.0%	43.60%	85.02%	88.24%
<b>Performance Goal</b>	<b>Outcome Measures</b>	<b>Benchmark</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
To assess clients entering the CTC with a risk assessment screening tool.	95% of clients referred and appearing at the CTC for full programming will be assessed using the COMPAS	100%	100%	100%	100%
To evaluate the effectiveness of the CTC related to the risk and needs of the offenders.	Less than 30% of individuals who successfully complete their behavior change plans will reoffend in Eau Claire County within one year of completion, as	30%	28.2% (28/99)	N/A	
To support clients through intensive case management to identify needs and develop a unified case plan.	100% of completed COMPAS's will result in a behavior change plan based on risk and needs.	100%	100%	100%	100%

Community Service		Budget	Levy			FTE's
		87,105	65,105			1.5
This program is used as a sentencing option for criminal offenders and in lieu of payment of fines when genuine hardship exists. By allowing defendants to work at non-profit organizations, jail overcrowding is lessened and something positive is given back to the						
<b>OUTPUTS</b>						
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Participants Referred:		490	390	246	134	
Participants Accepted:		387	290	175	110	
Number of hours ordered:		44,976	32,145	20,655	10375	
Number of hours completed:		25,005	19,954	14,368	6567	
Number of participants completed		280	245	162	87	
Average number of active participants each month:		284	249	211	184	
Number of jail days ordered in lieu of CS		1545	750	812	353	
Number of jail days diverted by completing CS		1,027	1,652	1,162	616	
Surcharges collected		\$24,812	\$22,092	\$18,303	8630	
<b>Performance Goal</b>	<b>Outcome Measures</b>	<b>Benchmark</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Personally visit or contact at least half of the placement agencies to bolster and maintain a positive relationship	50% of placement agencies received site visits or in-depth phone interviews	50%	>50%	>50%	>25%	
Improve program completion rate.	75% of accepted participants will complete all hours that were ordered	72%	84%	85%	79%	
Risk Level from Proxy						
			<b>2016</b>	<b>2017</b>	<b>2018</b>	
Low Risk		Low - 0	24	16	10	
		Low - 1	50	28	16	
		*began collecting risk level data in 2012	Low - 2	65	43	20
Medium Risk		Medium - 3	83	63	36	
		Medium - 4	95	47	25	
High Risk		High - 5	55	39	26	
		High - 6	18	10	4	
Total Referrals			390	246	134	
<b>Totals</b>		Budget	Levy			FTE's
		\$926,992	\$739,175			3.50





