

Clerk of Courts – Q1 2019

SELECTED PERFORMANCE MEASURES	
Total Collections:	\$1,347,458
Debt Collected from SDC:	\$656,511
Number of Court hearings clerked:	11,695
Number of docketed events:	121,638
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Mandated services <ul style="list-style-type: none"> ○ Deputy clerks (includes all positions within office) ○ Fiscal ○ Court-appointed attorneys ○ Jury Management ○ Receive electronic court reporter notes and keep them in a secure electronic file ○ Administer mandated services for the Circuit Court ▪ Reporting - State <ul style="list-style-type: none"> ○ CS-147 - Report of Actual Revenues & Expenditures ○ CS-148 Quarterly Report for Interpreter Payment Request ○ Jury Evaluation ○ Juvenile Legal Fees Recoupment ○ Restitution Report ○ Unclaimed Funds ○ U.S. Attorney eFiling Report ▪ Reporting - County <ul style="list-style-type: none"> ○ Quarterly Report for Administration ○ Quarterly Report for Judiciary & Law Enforcement Committee ○ Annual Report for 2018 ▪ Committees <ul style="list-style-type: none"> ○ CJCC ○ EBDM ○ Security & Facilities Committee ○ 10th District Meeting / Clerk’s Institute ○ WCCCA Legislative Committee Meetings ▪ Staffing <ul style="list-style-type: none"> ○ Two retirements within 2 months ○ Two promotions within office ○ New employee began in February ○ New employee will begin in May ▪ Discussions with Department of Corrections regarding the collection of restitution 	

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Implementation of collecting on restitution
- Publish *The Brief* - sent to court partners regarding changes, procedures, information related to the court system

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- State Debt Collection - although there has been a significant increase in collections over the past year, the trend in total amount collected is yet unclear. Portions of these revenues are allotted to the Circuit Court budget.
- Verify cases that have a statute requesting DNA collection for Department of Justice
- Work with Sheriff Office on Fingerprint reviews
- Provide statistics to CJCCC and data analyst
 - Pretrial Program
 - Initial Appearances and cash bond ordered
 - Other requests
- Work with CourtOps and CCAP for hardware and software
- Collaboration with Child Support Agency - a Cooperative Agreement was signed end of March. We maintain timekeeping spreadsheets and provide them quarterly to Child Support Agency for reimbursement of funding from the state relative to IV-D cases. Also per that agreement, we provide them with weekly reports regarding restraining orders.
- Collaborate with IS for connectivity between state and county computer systems
- Collaborate with IS for all courtroom technology issues
- Work directly with many other court partners on a daily basis

GOALS FOR NEXT QUARTER

- Finalize procedures for implementation in the collection of restitution
- Performance measurement discussions - budget preparation

Circuit Court – Q1 2019

SELECTED PERFORMANCE MEASURES	
Use of State Certified Interpreters - Benchmark is 70%	81%
Number of languages requested	Six (6)
Number of appearances via videoconference	665
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Mandated services <ul style="list-style-type: none"> ○ Judicial assistant per judge ○ Court-Appointed Attorneys ○ Appointment of Guardian Ad Litem ○ Interpreter Program ○ Transcription Services ○ Court-ordered Medical Evaluations – process claims ▪ Treatment Courts (4) ▪ Reporting - State <ul style="list-style-type: none"> ○ CS-147 – Report of Actual Revenues & Expenditures ○ CS-148 Quarterly Report for Interpreter Payment Request ▪ Reporting – County <ul style="list-style-type: none"> ○ Quarterly Report for Administration ○ Quarterly Report for Judiciary & Law Enforcement Committee ○ Annual Report for 2018 <p style="text-align: center;"><i>Except for judicial assistant, mandated services are administered by Clerk of Courts/Probate All reports are completed by the Clerk of Circuit Court</i></p>	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Legislation passed in 2018 and beginning January 2020 there will be an increase in the cost of court-appointed attorneys – the rate will increase from \$70/hour to \$100/hour. ▪ Branch 6 – waiting for legislation to pass in which we would be granted a 6th judicial branch. The County Board has allocated the space and money and are ready to begin construction/renovation of the space to accommodate a jury trial courtroom. 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Clerk of Courts office is using State Debt Collection (SDC) to collect debt not otherwise being paid. Although there has been a significant increase in collections over the past year, the trend in total amount collected is yet unclear. Portions of these revenues are allotted to the Circuit Court budget. ▪ Committees <ul style="list-style-type: none"> ○ CJCC ○ EBDM ○ Security & Facilities Committee ○ Adult Treatment Court Committee ○ Juvenile Justice Collaborating Committee 	

GOALS FOR NEXT QUARTER

- Performance measurement discussions - budget preparation

Eau Claire County - Courts

Quarterly Department Report - Summary

For Period Ending: Q1, 2019

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Date Ran: 4/26/19

02 - Courts

Fund	Revenue:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Tax Levy	849,992	849,992	212,498	0	0	0	212,498	25.00%
	04-Intergovernment Grants and Aid	457,920	457,920	181,860	0	0	0	181,860	39.71%
	06-Public Charges for Services	820,070	820,070	158,884	0	0	0	158,884	19.37%
	08-Fines & Forfeitures	290,000	290,000	87,240	0	0	0	87,240	30.08%
Total Revenue - Courts		\$2,417,982	\$2,417,982	\$640,482	\$0	\$0	\$0	\$640,482	26.49%

Fund	Expenditures:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Regular Wages	-1,217,680	-1,217,680	-254,541	0	0	0	-254,541	20.90%
	02-OT Wages	-100	-100	-334	0	0	0	-334	334.14%
	03-Payroll Benefits	-611,472	-611,472	-144,962	0	0	0	-144,962	23.71%
	04-Contracted Services	-213,200	-213,200	-49,116	0	0	0	-49,116	23.04%
	05-Supplies & Expenses	-105,130	-105,130	-19,562	0	0	0	-19,562	18.61%
	06-Building Materials	-270,400	-270,400	-46,556	0	0	0	-46,556	17.22%
Total Expense - Courts		-\$2,417,982	-\$2,417,982	-\$515,071	\$0	\$0	\$0	-\$515,071	21.30%

Net Surplus/(-Deficit) - Courts	\$0	\$0	\$125,410	\$0	\$0	\$0	\$125,410
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