

Minutes
Eau Claire County
Committee on Judiciary and Law Enforcement
Thursday, April 04, 2019 – 4:00 PM
Courthouse – Room 1273

Members Present: Brandon Buchanan, Sue Miller, Sandra McKinney, Gerald Wilkie, and Stella Pagonis*

Others Present: Sheriff Ron Cramer, Captain Joel Brettingen, Lieutenant Cory Schalinske, Danielle Powers, Jean Gay, Susan Schaffer, Tianna Glenna, Anthony Ledford, and Eric Huse

Call to Order

The meeting was called to order by Chairperson Sue Miller at 4:00 PM.

Public Comment

No public comment was made.

Approve Minutes from March 07, 2019 Meeting

Supervisor Buchanan moved to approve the minutes from the March 07, 2019 meeting. The minutes were adopted as published in the meeting materials via a 4-0 voice vote.

4th Quarter Fiscal Updates *Supervisor Stella Pagonis arrived during the Circuit Court fiscal update

- Circuit Court
 - Clerk of Court Susan Schaffer was present to address the Circuit Court fiscal update. There were additional salary/benefit increases due to hiring a LTE staff member. There were additional expenses as a result of translator fees to translate forms and videos.
- Clerk of Courts
 - Clerk of Court Susan Schaffer was present to address the Circuit Court fiscal update. Revenues were significantly higher than expected due to State Debt Collection services.
- Criminal Justice Collaborating Council (CJCC)
 - Tianna Glenna was present to address the CJCC fiscal update. There was a discrepancy in the initial report that was distributed with the meeting materials. A corrected copy was distributed and is included in these meeting minutes. There were savings due to salary/benefits.
- District Attorney
 - Eric Huse and District Attorney Gary King presented the DA's budget. Discovery and Restitution surcharge income exceeded projections. DA King answered questions from the committee regarding any known upcoming cases or other large expenditures.
- Register in Probate/Clerk of Juvenile Court
 - Register in Probate/Clerk of Juvenile Court Jean Gay was present to address the fiscal update. Budget is in the black; in large part due to salary/benefits line items.

Eau Claire County Sheriff's Office Updates

- 4th Quarter Fiscal Update
 - Danielle Powers presented the fiscal update. New reports were distributed and are included in these meeting minutes. Out of county housing and overtime were over budget; regular salary was under budget. A number of the expenses were unexpected and unavoidable.
- Fees & Service Charges Assessed to Inmates
 - Captain Bresina presented information related to fees and service charges. A handout was presented and included in these meeting minutes. Some of the fees are set by a third party who provides the services. A contract with the company who provides visitation services is expiring this year; currently looking at all options for the next contract. Committee had discussion regarding the profit made from phone calls.

- Jail Population Update
 - 4 inmates currently being housed out-of-county. January bill: \$10,105.00. No bill yet for February and March. Data trends from historical information appear to be keeping pace with actual growth.
- Jail Healthcare
 - Currently 1.5 FTE (60 hours) of mental health providers is available in the jail. This is facilitated through the Department of Human Services. There has been an increase in the quality of services since the changes occurred.

Future Meeting Date

The next committee meeting is scheduled for Thursday, May 02, 2019 at 4:00 PM.

Future Agenda Items

- Sheriff's Office
 - Protective Status Legislation
 - ECCJ Population Update
- Marijuana/THC Forfeiture
- Homelessness/Affordable Transitional Housing
- Weekend Court/Night Court Availability
- Resolution Relating to Gun Violence
- CJCC Data Analyst Introduction

Adjourn

The meeting was adjourned by Chairperson Miller at 5:45 PM.

Respectfully Submitted:

Eric Huse

Eric Huse
Committee Clerk

CJCC

County of Eau Claire

Variable Column Report

Budget to Actuals: Revenue/Expense

Month End Summary

Run Date 04/09/19 08:50 AM

For 01/01/18 - 12/31/18

Periods 01 - 13

PY Periods 01 - 13

	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Available</u>
05 COUNTY ADMIN						
100 GENERAL FUND						
0 REVENUE	139,000.00	139,000.00	134,635.00	.00	.00	4,365.00
1 SALARIES AND BENEFITS	274,217.63	274,217.63	.00	269,194.63	.00	5,023.00
2 CONTRACTUAL SERVICES	639,980.00	639,980.00	.00	639,960.00	.00	20.00
3 SUPPLIES AND EXPENSES	58,412.00	58,412.00	.00	18,800.66	.00	39,611.34
05 COUNTY ADMIN	1,111,609.63	1,111,609.63	134,635.00	927,955.29	.00	49,019.34

CJCC

County of Eau Claire

Variable Column Report

Budget to Actuals: Revenue/Expense

Month End

Run Date 04/09/19 08:52 AM

For 01/01/18 - 12/31/18

Periods 01 - 13

PY Periods 01 - 13

<u>Account No/Description</u>	<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Revenue</u>	<u>Expenditure</u>	<u>Encumbered</u>	<u>Available</u>	<u>% Used</u>
05 COUNTY ADMIN							
100 GENERAL FUND							
18-100-05-46147-000-000 COMMUNITY SERVICE FEES	22,000.00	22,000.00	17,635.00	.00	.00	4,365.00	80.16
18-100-05-47360-000-000 DOC - COMMUNITY TRANSITION CTR	117,000.00	117,000.00	117,000.00	.00	.00	.00	100.00
0 REVENUE	139,000.00	139,000.00	134,635.00	.00	.00	4,365.00	180.16
18-100-05-51350-111-000 CJCC/ SALARY PERM - REGULAR	139,316.27	139,316.27	.00	127,760.82	.00	11,555.45	91.71
18-100-05-51350-151-000 CJCC/ SOCIAL SECURITY	10,933.25	10,933.25	.00	9,024.45	.00	1,908.80	82.54
18-100-05-51350-152-000 CJCC/ RETIREMENT EMPLOYER	8,274.11	8,274.11	.00	8,526.18	.00	-252.07	103.05
18-100-05-51350-154-000 CJCC/ HEALTH INSURANCE	26,545.55	26,545.55	.00	39,045.60	.00	-12,500.05	147.09
18-100-05-51350-155-000 CJCC/ LIFE INSURANCE	126.72	126.72	.00	12.72	.00	114.00	10.04
18-100-05-51370-111-000 COMM SERV/ SALARY PERM	67,263.41	67,263.41	.00	67,949.35	.00	-685.94	101.02
18-100-05-51370-151-000 COMM SERV/ SOC SECURITY	5,145.65	5,145.65	.00	4,892.53	.00	253.12	95.08
18-100-05-51370-152-000 COMM SERV/ RETIREMENT-EMPLOYER	4,506.65	4,506.65	.00	3,270.30	.00	1,236.35	72.57
18-100-05-51370-154-000 COMM SERV/ HEALTH INSUR	11,979.30	11,979.30	.00	8,712.68	.00	3,266.62	72.73
18-100-05-51370-155-000 COMM SERV/ LIFE INSUR	126.72	126.72	.00	.00	.00	126.72	.00
1 SALARIES AND BENEFITS	274,217.63	274,217.63	.00	269,194.63	.00	5,023.00	775.82
18-100-05-51350-200-001 CJCC/ GED EDUCATION	15,000.00	15,000.00	.00	15,000.00	.00	.00	100.00
18-100-05-51350-225-000 CJCC/ TELEPHONE	500.00	500.00	.00	480.00	.00	20.00	96.00
18-100-05-51360-200-010 COMMUNITY TRANSITION CTR	624,000.00	624,000.00	.00	624,000.00	.00	.00	100.00
18-100-05-51370-225-000 COMM SERV/ TELEPHONE	480.00	480.00	.00	480.00	.00	.00	100.00
2 CONTRACTUAL SERVICES	639,980.00	639,980.00	.00	639,960.00	.00	20.00	396.00
18-100-05-51350-310-000 CJCC/ OFFICE SUPPLIES	400.00	400.00	.00	300.58	.00	99.42	75.15
18-100-05-51350-311-000 CJCC/ POSTAGE	20.00	20.00	.00	13.98	.00	6.02	69.90
18-100-05-51350-313-000 CJCC/ PRINTING & DUPLICATING	100.00	100.00	.00	97.36	.00	2.64	97.36
18-100-05-51350-330-000 CJCC/ TRAVEL - REGULAR	1,800.00	1,800.00	.00	1,000.65	.00	799.35	55.59
18-100-05-51350-340-000 CJCC/ TRAVEL - TRAINING & CONF	3,180.00	3,180.00	.00	7,027.68	.00	-3,847.68	221.00
18-100-05-51350-390-000 CJCC/ OTHER SUPPLIES & EXPENSE	50,092.00	50,092.00	.00	9,202.16	.00	40,889.84	18.37
18-100-05-51370-310-000 COMM SERV/ OFFICE SUPPLIES	1,000.00	1,000.00	.00	361.67	.00	638.33	36.17
18-100-05-51370-311-000 COMM SERV/ POSTAGE	200.00	200.00	.00	192.55	.00	7.45	96.28
18-100-05-51370-313-000 COMM SERV/ PRINTING	200.00	200.00	.00	96.32	.00	103.68	48.16
18-100-05-51370-330-000 COMM SERV/ TRAVEL - REGULAR	300.00	300.00	.00	507.71	.00	-207.71	169.24
18-100-05-51370-390-000 COMM SERV/ OTHER SUPPLIES	1,120.00	1,120.00	.00	.00	.00	1,120.00	.00
3 SUPPLIES AND EXPENSES	58,412.00	58,412.00	.00	18,800.66	.00	39,611.34	887.20
05 COUNTY ADMIN	1,111,609.63	1,111,609.63	134,635.00	927,955.29	.00	49,019.34	2,239.18

ECSO

County of Eau Claire

Revenue Summary Report

Run Date 04/04/19 10:25 AM
For 01/01/18 - 12/31/18
Periods 00 - 13

Revenue Summary

Revenue Summary

Account No/Description	Orig	Adjustments	Est. Revenue	Revenue Rcvd		Avail	Percent
				Current	Y-T-D		
18 YEAR 2018							
100 GENERAL FUND							
17 SHERIFF							
17 SHERIFF	13,518,493.00	44,641.00	13,563,134.00	13,672,236.41	13,672,236.41	-109,102.41	.00
100 GENERAL FUND	13,518,493.00	44,641.00	13,563,134.00	13,672,236.41	13,672,236.41	-109,102.41	.00
212 ANTI-DRUG GRANT FUND							
17 SHERIFF							
17 SHERIFF	232,937.00	.00	232,937.00	224,024.41	224,024.41	8,912.59	3.83
212 ANTI-DRUG GRANT FUND	232,937.00	.00	232,937.00	224,024.41	224,024.41	8,912.59	3.83
18 YEAR 2018	13,751,430.00	44,641.00	13,796,071.00	13,896,260.82	13,896,260.82	-100,189.82	.00

ECSO

REPORT DATE
04/04/19 11:16 AM

REPORT
Expenditure Summary

REPORT TITLE
Expenditure Summary

REPORT DESCRIPTION
Expenditure Summary

PERIODS
00-13

ACCOUNT YEAR
18.00

category	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTMENTS	ADJUSTED BUDGET	EXPENDITURES YTD	AVAIL
1 Total	Salaries and Benefits	9,869,590.00	-	9,869,590.00	10,210,791.47	(341,201.47)
2 Total	Contracted Services	2,489,550.00	20,344.00	2,509,894.00	2,411,923.08	97,970.92
3 Total	Supplies and Services	933,150.00	-	933,150.00	1,078,777.22	(145,469.48)
5 Total	Fixed Costs	265,340.00	-	265,340.00	255,907.42	9,432.58
7 Total	Grants, Contributions, Other	4,600.00	-	4,600.00	9,324.26	(4,724.26)
8 Total	Other	189,200.00	24,297.00	213,497.00	208,515.80	4,981.20
9 Total	Other	-	-	-	(46,351.90)	46,351.90
Grand Total	Expenditures	13,751,430.00	44,641.00	13,796,071.00	14,128,887.35	(332,658.61)

Eau Claire County Jail Fees and Service Charges

<u>Fee Name</u>	<u>Fee Amount</u>	<u>2018 Revenue</u>	<u>Revenue Utilization</u>
Huber	23.75 Per Day	\$300,000	County Revenue
Huber Sit In Fee(Non Working)	10.75 Per Day		
Lock Rental	2	\$53,273	County Revenue
Alarm Clock	5 (Optional)	Jail Misc. Fees	
Clippers (Hair Cuts)	5		
Copies	.25 per page		
Admissions Packs	1.5		
Hair Ties	0.25		
Pod Pack	2.5		
Email	0.25		
SMS	0.25		
Urine Test	20 per test		
MP3 Player	41.95		
Songs MP3 Player	2.29		
Nurse Visit	5	\$15,632	County Revenue
Doctor Visit	5	Jail Medical Collections	
Over the Counter	0.5		
RX Per Month	5		
Visitation	5 for up to a 10 minute visit 12.50 for up to a 25 minute visit 10 for additional onsite visits		No current revenue
Inmate Phone Cards	12 (County 2 Revenue)	\$15,000	County Revenue
Inmate Phone Fees		\$45,000	County Revenue

			Existing Rates *	
No.	Destination Class	Customer Type	First Minute	Each Additional Minute
1	Local	Collect (Direct Bill)	5.31	0.21
2	IntraLATA Intrastate	Collect (Direct Bill)	3.71	0.71
3	InterLATA Intrastate	Collect (Direct Bill)	3.71	0.71
4	InterLATA Interstate	Collect (Direct Bill)	0.25	0.25
5	IntraLATA Interstate	Collect (Direct Bill)	0.25	0.25
6	Local	AdvanceConnect	5.31	0.21
7	IntraLATA Intrastate	AdvanceConnect	3.71	0.71
8	InterLATA Intrastate	AdvanceConnect	3.71	0.71
9	InterLATA Interstate	AdvanceConnect	0.21	0.21
10	IntraLATA Interstate	AdvanceConnect	0.21	0.21

Eau Claire County Jail Fees and Service Charges

11	Local	Prepaid Cards	3.00	0.50
12	IntraLATA Intrastate	Prepaid Cards	3.00	0.50
13	InterLATA Intrastate	Prepaid Cards	3.00	0.50
14	InterLATA Interstate	Prepaid Cards	0.21	0.21
15	IntraLATA Interstate	Prepaid Cards	0.21	0.21

INTRA = any call made within the state of Wisconsin including local calls

INTER = any out of state calls

Collect = collect calls

Advanced Connect = someone is making a call from the jail to a FF when they initially get booked in

Prepaid cards = calls purchased through calling card

*** you will see a change in rate due to the type of call and where the call is coming from.

Local Collect call for a citizen on average is 7.09 per minute for a 6 minute call

Free Items

Free phone call at booking

Two free stamps per week for mail

Attorney Phone calls (Attorney approves their number for free calls)

Two free visitation at the Jail (25 Minutes)

Indigent Packs (Hygiene Packs)

Indigent Photo Copies (Pro Se Inmates)

Inter Office Letters to Attorneys