

Clerk of Courts – Q2 2019

SELECTED PERFORMANCE MEASURES	
Total Collections:	\$2,215,923 (Jan – May 2019)
Debt turned over to SDC:	\$8,933,093.03 (2018); \$644,306.48 (Jan-Jun 2019)
Debt Collected from SDC:	\$1,529,787 (Jan – May 2019)
Number of Court hearings clerked:	13,990
Number of docketed events:	150,721
<i>Note: Some end of month information through CCAP or reporting is not available until the end of the 2nd week of the month – therefore, some June information is not yet available.</i>	
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Mandated services <ul style="list-style-type: none"> ○ Deputy clerks (includes all positions within office) ○ Fiscal ○ Court-appointed attorneys ○ Jury Management ○ Receive electronic court reporter notes and keep them in a secure electronic file ○ Administer mandated services for the Circuit Court ▪ Reporting - State <ul style="list-style-type: none"> ○ CS-148 Quarterly Report for Interpreter Payment Request ○ Juvenile Legal Fees Recoupment ○ U.S. Attorney eFiling Report ▪ Reporting – County <ul style="list-style-type: none"> ○ Quarterly Report for Administration ○ Quarterly Report for Judiciary & Law Enforcement Committee ▪ Committees <ul style="list-style-type: none"> ○ CJCC ○ EBDM ○ Security & Facilities Committee ○ 10th District Meeting / Clerk’s Institute ○ WCCA Legislative Committee Meetings ▪ Staffing <ul style="list-style-type: none"> ○ Fully Staffed ▪ Publish <i>The Brief</i> – sent to court partners regarding changes, procedures, information related to the court system 	

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Discussions with Department of Corrections regarding the collection of restitution
 - Implementation of collecting on restitution

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- State Debt Collection – although there has been a significant increase in collections over the past year, the trend in total amount collected is yet unclear. Portions of these revenues are allotted to the state of Wisconsin, Circuit Court budget, and Clerk of Courts budget.
- Verify cases that have a statute requesting DNA collection for Department of Justice
- Work with Sheriff Office on Fingerprint reviews
- Provide statistics to CJCCC and data analyst
 - Pretrial Program
 - Initial Appearances and cash bond ordered
 - Other requests
- Work with CourtOps and CCAP for hardware and software
- Collaboration with Child Support Agency – a Cooperative Agreement was signed end of March. We maintain timekeeping spreadsheets and provide them quarterly to Child Support Agency for reimbursement of funding from the state relative to IV-D cases. Also per that agreement, we provide them with weekly reports regarding restraining orders.
- Collaborate with IS for connectivity between state and county computer systems
- Collaborate with IS for all courtroom technology issues
- Participated in ALICE Training
- Work directly with many other court partners on a daily basis

GOALS FOR NEXT QUARTER

- Finalize procedures and implement the collection of restitution
- Install a phone in vault per recommendation after ALICE Training
- Performance measurement discussions with Judiciary and Law Enforcement Committee
- Budget preparation

Circuit Court – Q2 2019

SELECTED PERFORMANCE MEASURES	
Use of State Certified Interpreters – Benchmark is 70%	92%
Number of languages requested	Seven (7)
Number of appearances via videoconference	1,475
Number of cases open	13,407
Number of felony cases open	1,805
Number of jury trials held	25
Number of jury trial days	48
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Mandated services <ul style="list-style-type: none"> ○ Judicial assistant per judge ○ Court-Appointed Attorneys ○ Appointment of Guardian Ad Litem ○ Interpreter Program ○ Transcription Services ○ Court-ordered Medical Evaluations – process claims ▪ Treatment Courts (4) ▪ Reporting - State <ul style="list-style-type: none"> ○ CS-148 Quarterly Report for Interpreter Payment Request ▪ Reporting – County <ul style="list-style-type: none"> ○ Quarterly Report for Administration ○ Quarterly Report for Judiciary & Law Enforcement Committee ○ Prepare for performance measurement discussions with Judiciary & Law Enforcement Committee <p style="text-align: center;"><i>Except for judicial assistant, mandated services are administered by Clerk of Courts/Probate All reports are completed by the Clerk of Circuit Court</i></p>	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Continued reporting – beginning January 2020 there will be an increase in the cost of court-appointed attorneys – the rate will increase from \$70/hour to \$100/hour. ▪ Continued reporting – Branch 6 – waiting for legislation to pass in which we would be granted a 6th judicial branch. The County Board has allocated the space and money and are ready to begin construction/renovation of the space to accommodate a jury trial courtroom. 	

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- Clerk of Courts office is using State Debt Collection (SDC) to collect debt not otherwise being paid. Although there has been a significant increase in collections over the past year, the trend in total amount collected is yet unclear. Portions of these revenues are allotted to the Circuit Court budget.
- Committees
 - CJCC
 - EBDM
 - Security & Facilities Committee
 - Adult Treatment Court Committee
 - Juvenile Justice Collaborating Committee

GOALS FOR NEXT QUARTER

- Budget preparation

Eau Claire County - Courts

Quarterly Department Report - Summary

For Period Ending: Q2, 2019

Page: 1/1

Date Ran: 7/16/19

02 - Courts

Fund	Revenue:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Tax Levy	849,992	849,992	212,498	212,498	0	0	424,996	50.00%
	04-Intergovernment Grants and Aid	457,920	457,920	181,860	0	0	0	181,860	39.71%
	06-Public Charges for Services	820,070	820,070	158,884	316,256	0	0	475,140	57.94%
	08-Fines & Forfeitures	290,000	290,000	87,240	204,057	0	0	291,297	100.45%
Total Revenue - Courts		\$2,417,982	\$2,417,982	\$640,482	\$732,811	\$0	\$0	\$1,373,293	56.80%

Fund	Expenditures:	Orig Budget 2019	Adj Budget 2019	Q1 2019	Q2 2019	Q3 2019	Q4 2019	YTD 2019	% of Budget
100	01-Regular Wages	-1,217,680	-1,217,680	-254,541	-280,248	0	0	-534,789	43.92%
	02-OT Wages	-100	-100	-334	-137	0	0	-471	471.33%
	03-Payroll Benefits	-611,472	-611,472	-144,962	-151,402	0	0	-296,364	48.47%
	04-Contracted Services	-213,200	-213,200	-49,116	-64,350	0	0	-113,467	53.22%
	05-Supplies & Expenses	-105,130	-105,130	-19,562	-20,898	0	0	-40,460	38.49%
	06-Building Materials	-270,400	-270,400	-46,556	-68,864	0	0	-115,420	42.68%
Total Expense - Courts		-\$2,417,982	-\$2,417,982	-\$515,071	-\$585,900	\$0	\$0	-\$1,100,971	45.53%

Net Surplus/(-Deficit) - Courts		\$0	\$0	\$125,410	\$146,912	\$0	\$0	\$272,322
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