

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Thursday, July 11, 2019 – 4:00 PM  
Courthouse – Room 1273

**Members Present:** Sue Miller, Brandon Buchanan, Gerald Wilkie, Sandra McKinney, and Stella Pagonis\*

**Others Present:** Sheriff Ron Cramer, Captain Dan Bresina, Captain Joel Brettingen, Lieutenant Dave Riewestahl, Lieutenant Cory Schalinske, ECSO Admin. Services Manager Danielle Powers, Criminal Justice Manager Tiana Glenna, Register in Probate/Clerk of Juvenile Court Jean Gay, Deputy Clerk Supervisor Laura Yohn, County Administrator Kathryn Shauf, District Attorney Gary King, TRY Mediation Director Todd Tollefson, and Eric Huse.

**Call to Order**

The meeting was called to order by Chairperson Sue Miller at 4:01 PM.

**Public Comment**

No public comment was made.

**Approve Minutes from June 06, 2019 Meeting**

Supervisor Buchanan moved to approve the minutes from the June 06, 2019 meeting. The minutes were adopted as published in the meeting materials via 5-0 voice vote.

**Register in Probate/Clerk of Juvenile Court**

- Performance Metrics
  - Register in Probate/Clerk of Juvenile Court Jean Gay was present to discuss the changes to the Register in Probate/Clerk of Juvenile Court performance metrics. The new metrics mirror the State standards for case processing and measures.

**Circuit Court/Clerk of Circuit Court**

- Performance Metrics
  - Deputy Clerk Supervisor Laura Yohn was present to discuss the Circuit Court/Clerk of Circuit Court performance metrics. The committee has questions regarding what the outcome measures are for the department- it does not appear the information distributed in the meeting materials contains that. Yohn will follow-up with Susan Schaffer.

**Criminal Justice Collaborating Council**

- Dashboard Reports Update
  - A link to the dashboard website provided by Data Analyst Dana Swanstrom was included in the meeting materials. The data is completely refreshed monthly on the website.
- Performance Metrics
  - Tiana Glenna was present to discuss the CJCC performance metrics. There was an extensive review of the performance metrics last year so there will be no major changes for the coming year.

**District Attorney**

- Performance Metrics
  - Eric Huse explained that the performance metrics were still being refined and will be included with the 2020 department budget request.
- 2020 Personnel Requests
  - Eric Huse and DA Gary King presented the two personnel requests. Both increases in FTE, one for a Crisis Response Specialist and one for a Victim Witness Specialist, will be covered by the Victim of Crime Act (VOCA) Grant. The final grant award funding will be announced in

the fall of 2019. Vice-Chairperson Wilkie moved to approve both position requests. **Approved** 5-0 via voice vote.

- 2019/2020 Capital Request
  - Eric Huse and DA Gary King presented the request to expand the physical office space available to the District Attorney's Office. DA King explained the need to for the expansion based on likely increases in attorney staff FTE increases by the State. Supervisor McKinney moved to approve the request in 2019, if funds available. **Approved** 5-0 via voice vote.

### **Sheriff's Office**

- Jail Population
  - Lt. Riewestahl & Capt. Bresina presented the jail population update. 74% Secure population as of the date of the meeting. Five inmates are being housed out-of-county right now. \$44,867 in out-of-county expenses year-to-date. The jail has realized savings in out-of-county housing expenses by utilizing part of the Huber Center for secure inmate housing.
- 2<sup>nd</sup> Floor Screening & Security
  - Capt. Bresina presented an update on the 2<sup>nd</sup> floor screening and security. The implementation and overall process has been smooth so far. Screening began June 18, 2019. See handout included with these minutes for additional information.
- Performance Metrics
  - Danielle Powers explained that the Sheriff's Office is still working on finalizing performance metrics. New performance metrics will be included in department budget request.
- 2020 Personnel Requests
  - Patrol Deputy
    - The request mirrored the request made last month. The position is needed to keep up with minimum staffing requirements. There was general discussion regarding the feasibility of adding the position and potential costs-savings of adding the position. There could be a realization of over-time costs savings with the addition of this position. Vice-Chairperson Wilkie moved to approve the position request, subject to a reduction of approx. \$26,000 in the over-time budget. **Approved** 5-0 via voice vote.
  - Detective
    - The request mirrored the request made last month. The committee engaged in general discussion regarding the feasibility of addition. It was noted there could be additional over-time costs savings if the position is added. Supervisor Pagonis moved to approve the addition of Detective position. **Approved** 4-1 via voice vote.

\*Supervisor Pagonis left the meeting at this time.

- Correctional Officers
  - Capt. Bresina outlined the request for 4 correctional officers. Vice-Chairperson Wilkie moved to approve the addition of 2 correctional officers subject to a 25% reduction in over-time budget. Committee discussed motion. Motion **failed** 1-3 via voice vote. Supervisor Buchanan moved to approve addition of 4 correctional officer positions. **Approved** 3-1 via voice vote.
- Elimination of 1 FTE and Creation of 1.5 FTE
  - Danielle Powers outlined the request to eliminate 1 FTE Computer Support Technician and creating 1 FTE Administrative Specialist III and 0.5 FTE Administrative Associate III. The committee engaged in general discussion and clarification of the request. Supervisor Buchanan moved to approve the request as presented. **Approved** via 3-1 voice vote.
- 2020 Capital Requests
  - Chippewa Valley Regional Forensics Lab – Computer Lab Expansion
    - Capt. Brettingen explained that this is a shared cost project between DOJ and ECPD. If one agency included in the joint venture does not approve the expenditure the project will not proceed.
  - Fleet Replacement

- Capt. Brettingen presented the request to replace select vehicles in the fleet.
- Ballistics Ceramic Plates (Rear)
  - Capt. Brettingen presented the request. The preliminary Capital Improvement Plan (CIP) recommends this request be moved to Operating Budget.
- Supervisor Buchanan moved to approve all three of the foregoing requests. **Approved** via 4-0 voice vote.

#### **TRY Mediation**

- 2020 Budget Request
  - Todd Tollefson presented the TRY Mediation budget request. Flat funding request; no request for additional Eau Claire County contribution in the next fiscal year. Supervisor McKinney moved to approve. **Approve** via 4-0 voice vote.

#### **Future Meeting Date**

The next committee meeting is scheduled for Tuesday, August 13, 2019 at 4:30 PM.

#### **Future Agenda Items**

- Sheriff's Office
  - Protective Status Legislation
  - ECCJ Population Update
- Marijuana/THC Forfeiture
- Homelessness/Affordable Transitional Housing
- Weekend Court/Night Court Availability
- Resolution Relating to Gun Violence
- Department Performance Metrics
- 2020 Department Budget Requests
- CTC Staff & Program Introduction

#### **Adjourn**

The meeting was adjourned by Chairperson Miller at 6:07 PM.

Respectfully Submitted:



Eric Huse  
Committee Clerk

## Eau Claire County Second Floor Screening

Eau Claire County started screening the general public who enter the second floor of the Government Center starting June 18, 2019. As of July 5, 2019, 13 days of screening, we have screened 5397 adults and 5360 bags/packages. Of these we have located the following contraband items:

Knives/Blades	165
Spray (OC/Mace)	23
Firearms	0
Miscellaneous (Scissors/Sawblades/ Tasers/Air Soft Gun/ Brass Knuckles etc.)	30

