

## **AGENDA**

Eau Claire County

• *Extension Education Committee* •

**Date:** December 11, 2019

**Time:** 4:00 pm

**Location:** *Room 103*

*Agriculture & Natural Resource Center*

*227 1 St W Altoona, WI 54720*

1. Call to Order and confirmation of meeting notice
2. Public Comment
3. Review / Approval of Committee Minutes - Discussion / Action
  - a. November 13, 2019
4. Educator Report - Rachel Hart-Brinson 4-H Program Coordinator
5. Debbie Kitchen, EC County Fair Coordinator
  - a. 2019 Fair Report
6. Extension Committee title - Discussion and Direction
7. Area Extension Director
  - a. Staffing updates
    - i. Agriculture Educator– Introduction of new educator Lyssa Seefeldt
    - ii. Human Development & Relationships Educator – Search and Screen Progress
8. Quarterly Report clarification – Office Coordinator
9. Scheduling of Future Meetings / Agenda Items
  - a. January 15, 2020 4:00pm
10. Adjourn

Prepared by:

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

## Minutes

Eau Claire County

- *Extension Education Committee* •

**Date:** November 13, 2019

**Time:** 4:30 pm

**Location:** Room 103

*Agriculture & Natural Resource Center*

*227 1 St W Altoona, WI 54720*

*Members Present: Don Mowry, Heather Deluka, Tami Schraufnagel, and Melissa Jansen*

*Members Absent: Colleen Bates*

*Others Present: Kristi Peterson, Catherine Emmanuelle, and Joseph Malual*

1. Call to Order and confirmation of meeting notice  
Called to order at 4:30 pm by Supervisor Schraufnagel and confirmed
2. Public Comment  
No one from the public was present (Leader Telegram media was present however had no comments)
3. Review / Approval of Committee Minutes - Discussion / Action
  - a. October 16, 2019 Supervisor Deluka moves to approve all in favor  
Melissa Jansen arrived at 4:34pm
4. Fair Committee – Discussion / Action
  - a. Member resignation
  - b. Consider approving new member  
Supervisor Deluka moves to approve, Mowry seconds, all in favor of applicant being on the fair committee
5. Quarter 3 Financial Report - seek clarification on new report (Kristi ask finance)
6. Area Extension Director
  - a. Staffing updates – Agriculture and Human Development & Relationships educator positions
    - i. An offer was made to an Agriculture educator
    - ii. Posted HD&R today
7. Scheduling of Future Meetings / Agenda Items
  - a. FTD update date (January with Mark and Kayla)

Prepared by:

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- b. December 11, 2019 4:00pm
- c. January 15, 2020 4:00 pm

8. Adjourn at 5:13 pm

Respectfully Submitted,



Kristi Peterson

Committee Clerk

Prepared by:

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