

THE BRIEF

January 2019

An electronic update for the legal community providing a brief look at news in Eau Claire County Courts.

Welcome to the first installment of *The Brief*, the monthly electronic update providing happenings in and around the Clerk of Court's office that influence the legal community. The intent is to keep you up-to-date on matters important to your practice within the Eau Claire County Courts. This installment is being sent to you through a mass email. As such, please let us know if there is one central email address your practice prefers to receive future installments of *The Brief*. Please email your preferences and suggestions for future installments of *The Brief* to EauClaire.Info@wicourts.gov.

Susan Schaffer and the entire Clerk of Court office staff thank you for the successes of 2018 and look forward to further improvements and increased access to the Courts in 2019. Susan was recently re-elected to a 4 year term ending January 1, 2023. Congratulations to her!

Technology continues to expand in Eau Claire County with e-Filing providing more efficient and progressive access to court related records. Currently, eFiling is mandatory for the following cases types: criminal, traffic & ordinance, family & paternity, small claims, and civil excluding restraining orders within the Clerk of Court office.

On September 1, 2018, judgment & lien case types were added. Eau Claire County is currently offering voluntary eFiling for commitment of an inmate (CI), complex forfeiture (CX), juvenile ordinance (JO), and John Doe (JD) case types with these case types being mandatory for eFiling on March 4, 2019.

As record keepers for the Circuit Court in 2018, staff have attended and recorded actions for 27,682 hearings, processed 21,684 new case type filings and scanned 354,999 documents.

Subpoena/Form GF-126A – There is sometimes confusion about the issuance of subpoena forms. Attorneys can request under WI Stat. 757.35 blank, sealed subpoena forms with the Clerk of Court's signature. Attorneys can also complete the information on form GF-126A and bring these forms to the Clerk of Court office to be signed and sealed. Unfortunately, we are not able to accept eFiled forms to obtain a signature or seal.

Effective January 2, 2019, the hours of operation for the Eau Claire County Government Center will be 8:00 a.m. to 4:30 p.m. with the exception of 24/7 operations.

January 21, 2019 – In observance of the Martin Luther King Jr state holiday, the Eau Claire County Courthouse will be closed. This day is designated as a training day for Eau Claire County employees.