

## Small Claims Scheduling

**\*\*MODIFIED 3/20/2020\*\***

In light of the Eau Claire County Temporary and Emergency Guidelines for Proceedings signed on March 17, 2020, Eau Claire County Small Claims Scheduling will be handled as follows for the duration of the effective dates. Please refer to this order for further information/details.

### Small Claims Evictions -See Eau Claire County Circuit Courts Emergency Temporary Order Suspending Evictions and Writs of Restitution signed 3/20/2020

- All Eviction court proceedings are suspended until **at least** April 28, 2020
- Execution of all previously granted Writs of restitution in evictions are immediately stayed
- Once the order expires, plaintiffs will need to file an amended summons and complaint to obtain a new court date for all pending eviction cases

### Tuesday Return Dates currently scheduled for March 24<sup>th</sup> and beyond

- All Tuesday return dates currently scheduled for March 24<sup>th</sup> and beyond will be rescheduled to the best of our ability

### New claims (non-eviction)

- New non-eviction claims will be scheduled at least 8 weeks from filing date

### Amended Summons and Complaints (non-eviction)

- Amended claims will be scheduled at least 7 weeks from filing date

### Adjournment Requests (non-eviction)

- Adjournment requests with proof of service filed will be rescheduled out at least 7 weeks from original court date and Notice of Hearing will be mailed to all non-e-notice parties
- Adjournment requests that utilized mail service and were filed at least 2 weeks prior, will be rescheduled out at least 7 weeks from original court date and Notice of Hearing will be mailed to all non-e-notice parties
- Adjournment requests without proof of service filed or that utilized mail service and were filed less than 2 weeks ago, will be directed to file an Amended Summons & Complaint.

Future Tuesday calendars will be reviewed daily to determine if we have reached capacity on any specific dates. This may affect the above scheduling time-frames.

We acknowledge that there are statutory time frames regarding small claims scheduling, but until we are able to resume normal operations, we may not be able to abide by these time lines. Once normal operations resume, normal scheduling will resume.