

## **POLICY 523 SAFETY EQUIPMENT**

1. **Purpose.** To ensure that employees wear safety equipment that will provide the necessary support and protection required of the job they are assigned.
2. **Responsible Department:** Administration
3. **All Employees Required to Wear Safety Footwear**
  - 3.1 Employees required to wear steel toed boots will be reimbursed up to \$200 every two years for steel toed boots. Boots must be serviceable 6-inch minimum height safety-toed work boots meeting the standards outlined in the latest Safety Manual for Eau Claire County Employees.
  - 3.2 To be eligible for the reimbursement, a receipt must be provided for review and approval.
  - 3.3 To be reimbursed, these boots must be worn during working hours the majority of the year.
  - 3.4 Other safety apparel aside from the above will be provided by the department as necessary.
4. **Highway Department Tools**
  - 4.1 Mechanics, Welders, and Tire Repair/Equipment Movers will be entitled to an annual tool and/or prescription safety glass allowance of up to \$800 per year to be paid upon presentation of receipts, at the discretion of the supervisor. Payment for the previous year will be made in January of the following calendar year.

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Effective Date: January 1, 2012

Revised Date: June 2017, February 2019

*Eau Claire County*  
Employee Policy Manual