

POLICY 711 RIGHT-TO-KNOW ABOUT HAZARDOUS CHEMICALS IN THE WORKPLACE

1. **Purpose.** All employees, under the Wisconsin public employee Right-To-Know Law, have the right to information about any hazardous chemical or substance that is used in their workplace.
2. Information Available.
 - 2.1 The identity of any toxic substances and infectious agents you work with, are likely to come into contact with, or have been exposed to.
 - 2.2 A description of the hazardous effects of the toxic substances.
 - 2.3 Handling precautions for toxic substances.
 - 2.4 Procedures for emergency treatment in the event of over-exposure.
 - 2.5 This information is contained in a Material Safety Data Sheet (MSDS), which the County collects on each chemical product used. MSDS are made available to each department and a copy may be requested from the County Safety Coordinator.
3. Rights.
 - 3.1 The County may not refuse a request for information nor may an employee be discharged or discriminated against for exercising this right.
4. County Code.
 - 4.1 County Code Section 3.40.040, Safety and Health, also applies.

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Effective Date: January 1, 2012

Revised Date:

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