

COMMITTEE ON HUMAN RESOURCES

Friday, July 10, 2015, 1:30 p.m., Room 3312

Location: Eau Claire County Courthouse
721 Oxford Avenue, Eau Claire, WI 54703

MINUTES

Members Present: Kathleen Clark, Mark Beckfield, Mike Conlin

Members Absent: Sue Miller, Mark Olson

Staff Present: Heather Murray, Kathryn Schauf, Keith Zehms, Jenalee Grabowski

Others Present: Scott Rasmussen, Janet Loomis

Chair Kathleen Clark called the meeting to order at 1:58 p.m.

Parks and Forest: Update on Parks and Forest 2015 Amended Position Request/Information-Discussion. (p. 2)

Human Resources Director, Heather Murray, provided an update on the Parks and Forest 2015 Amended Position Request. This request was approved effective May 1, 2015 pending a further review of position duties. The position duties were reviewed and the increase in FTE was implemented in June, 2015.

County Clerk: Request to Change the Title of One 1.0 FTE Office Associate 3 to Chief Deputy County Clerk/Direction to Staff/Information-Discussion. (pp. 3-4)

Motion Mark Beckfield to approve the title change of one (1) 1.0 FTE Office Associate 3 position to Chief Deputy County Clerk and to be included in the 2015 Classification and Compensation Study proposal. Motion carried 3 to 0.

Human Resources: Classification and Compensation Study Update/Direction to Staff/Information-Discussion. (p. 5)

Human Resources Director, Heather Murray, provided an update on the classification and compensation study. Finance Director, Scott Rasmussen, provided updated costing information based on the June 30, 2015 Joint Committee meeting.

Human Resources: 2016 New Position Request Guidelines/Direction to Staff/Information-Discussion. (p. 6)

Committee on Human Resources discussed potential guidelines for 2016 New Position Requests and recommended those guidelines as an addition to the implementation process of the Classification and Compensation Study pending County Board action.

Set Meeting Dates.

The next meeting is scheduled for August 14, 2015 at 1:30p.m.

Adjourn.

Motion Mike Conlin to adjourn at 3:34 p.m. Motion carried 3 to 0.

Respectfully submitted,

Jenalee Grabowski
Committee Clerk

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.