

**COMMITTEE ON HUMAN RESOURCES**

Friday, August 14, 2015, 1:30 p.m., Room 3312

Location: Eau Claire County Courthouse  
721 Oxford Avenue, Eau Claire, WI 54703

**MINUTES**

Members Present: Kathleen Clark, Mark Beckfield, Mike Conlin, Mark Olson, Sue Miller

Staff Present: Heather Murray, Kathryn Schauf, Jenalee Grabowski

Chair Kathleen Clark called the meeting to order and certified compliance with Open Meetings Law at 1:30p.m.

**Review and approve minutes of June 9, June 22, June 30, and July 10, 2015 meetings.**

Motion Mike Conlin to approve minutes of June 9, June 22, June 30, and July 10, 2015 meetings. Motion carried 5 to 0.

**Human Resources – Consideration and discussion of the proposed 2016 Human Resources department budget.**

Motion Sue Miller to approve the proposed 2016 Human Resources department budget. Motion carried 5 to 0.

**Human Resources – Consideration and discussion of extending the deadline for the Affirmative Action Plan.**

Motion Mark Beckfield to extend the deadline for the Affirmative Action Plan to November 2016. Motion carried 5 to 0.

**Human Resources – Discussion of the job classification and market adjustment.**

Committee on Human Resources discussed the job classification and market adjustment procedure. Staff was directed to review the procedures and bring back a recommendation based on best practices for review at a future meeting.

**Set Meeting Dates.**

The next meeting is scheduled for September 11, 2015 at 1:30p.m.

**Adjourn.**

Motion Kathy Clark to adjourn at 2:22 p.m. Motion carried 5 to 0.

Respectfully submitted,



Jenalee Grabowski  
Committee Clerk

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