

YOUR SAFETY COMES FIRST

Welcome to Eau Claire County's Adopt-A-Highway Program. To protect you while you're on the work site, the Highway Department has designed safety guidelines, which shall be reviewed before each cleanup session.

THINK SAFETY

- ◆ Be very careful out there.
- ◆ Be mentally alert.
- ◆ Be in good physical shape.
- ◆ Don't horse around on the worksite.
- ◆ Be a member of your team.
- ◆ Always work in daylight.
- ◆ Don't work in bad weather.

GET ORGANIZED

- ◆ Make sure all workers have reviewed the safety video.
- ◆ Organize your workers into crews before you load the carpool.
- ◆ There should always be an adult supervisor (crew chief) for each 5 or 6 workers.
- ◆ Review the safety rules with all workers before proceeding to the highway segment.
- ◆ The crew chief shall be the safety "watchdog."
- ◆ The crew chief shall keep the workers together as a team.
- ◆ Be prepared with a first aid kit.
- ◆ Know where your nearest hospital or emergency room is located and the best route to reach it, before you begin work.

- ◆ Know where the nearest telephone is located.
- ◆ Know the physical condition and special needs of your crew.
- ◆ Keep an adequate supply of vests, flags and trash bags.

WHAT TO WEAR

- ◆ Always wear your safety vest.
- ◆ Hiking boots or shoes with thick soles to prevent foot damage from sharp objects.
- ◆ Wear work gloves.
- ◆ Tall grass is the home for ticks. Make the tick's access to your body difficult. Tuck your pant cuffs into your socks/boots. Check your body for ticks as soon as possible when you get home.
- ◆ If you are sensitive to the sun, bring along a baseball cap or wide brimmed hat, a long sleeve shirt and sun screen lotion.
- ◆ Leave you headset stereo/radio at home.

TRANSPORTATION

- ◆ Carpool to your highway segment to use as few vehicles as possible.
- ◆ Park parallel to the road, at least 3 feet away from the pavement surface before unloading your crew.
- ◆ Park on the same side of the road that you plan to work.
- ◆ Always work facing the traffic.
- ◆ Minimize walking across the pavement.

WHEN YOU ARE ON THE SITE

- ◆ Never walk or pick up litter on the pavement, shoulder or in the median.
- ◆ Never work on bridges, overpasses or steep ground.
- ◆ Stay away from mowing or construction operations.
- ◆ Stay off parked equipment.
- ◆ Stay alert for snakes, poison ivy and stinging insects.
- ◆ Avoid overexertion.
- ◆ Bring lots of water to drink while you work, especially on hot, humid days.
- ◆ Alcoholic beverages should not be permitted on the site.

HANDLING THE LITTER

- ◆ Do not touch or pick up anything you cannot identify. It may be a hazardous item. Instead, leave item in place and notify the Highway Department of its location. Hazardous materials are commonly found in closed metal containers.
- ◆ Any item the group does not want to pick up should be left and notify the Highway Department of its location.
- ◆ Don't jump or step on your trash bag to pack more in. You have lots of trash bags.
- ◆ Place filled trash bags at the designated pickup site.
- ◆ The Group may keep any recyclable materials. A trash bag may be used to remove these materials from the site.